



**5 Payment**

To whom should any grant cheque be made payable.....

**6 VAT**

Are you VAT registered?            Yes             No

VAT No .....

Section 2

Project Details

**1 Description of the works**

Please describe briefly the works for which you are seeking a grant

.....  
.....  
.....  
.....

**2 Other works**

Please list all other works which you propose to do the same time

.....  
.....  
.....  
.....

Please enclose detailed drawings, specifications and photographs illustrating the works to be undertaken

**3 Grant category**

Please indicate the category/categories of grant which you are applying for

Repair   
Reinstatement   
Category (ie A, B, C, D or E)

**4 Use of property**

State the current use of property and if any changes of use is intended.....

.....

**5 Listings**

Is the property a listed building

Yes  (If so, which category A B C(s))  No

**6 Statutory Consent**

Do you need or have the following consents?

		Date applied for	Date awarded
Planning Permission	<input type="checkbox"/>	.....	.....
Listed Building Consent	<input type="checkbox"/>	.....	.....
Building Warrant	<input type="checkbox"/>	.....	.....

Section 3

Costing and Funding

**1 Total project cost**

What is the total cost of the project

£.....

Please attach copies of 3 quotes for the works, including professional fees where applicable, obtained on a competitive basis showing detailed cost for each element of the works.

**2 Grant applied for**

How much grant are you applying for?

£.....

**3 Balance of costs**

Who will meet the balance of costs?.....

Please indicate whether you have received or are applying for any other grant including lottery aid.

.....  
.....

Section 4

Timetable

When do you expect works to begin .....

When do you expect works to be complete.....

## Section 5

### Checklist

Please ensure that you have included with your application form:

- A comprehensive description of the works including detailed drawings specifications and photographs.
- Three firm tenders for the works obtained on a competitive basis showing detailed costs for each element.
- Copies of all consents obtained to date.
- Owners consent if applicable.

## Section 6

### Declaration

All the information given above is to the best of my knowledge truthful and accurate. I understand that to make a materially misleading statement at any time during the application process could render the application invalid and the applicant liable to return any grant already paid.

Signature the applicant/organisation accepts that all grants are discretionary and will be subject to the terms and conditions of a legal agreement.

Signed: .....

Dated: .....

Please return completed forms to:

Banff THI Project Officer  
Aberdeenshire Council  
Planning & Environment Services  
Town House  
Low Street  
Banff, AB45 1AY

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The Banff townscape heritage Initiative is administered by Aberdeenshire Council on behalf of the Heritage Lottery Fund and other contributing partners.