

Return completed form by post to:
Aberdeenshire Council, Corporate Services
PO Box 18533, Inverurie, AB51 5WX
or by email to: council.tax@aberdeenshire.gov.uk

Aberdeenshire
COUNCIL



COUNCIL TAX
TENANCY NOTIFICATION – OUTGOING PRIVATE TENANT(S)

Address of Property:

Post Code:

Property Reference (if known):

Landlord/Owner Information:

Full name & address of Owner/Landlord:

Post Code:

Telephone Number:

E-mail Address:

Tenancy Information:

Tenancy End Date:

Full name(s) of tenant(s):

Is the property currently unoccupied? Yes / No *(delete as appropriate)*

Is the property currently furnished / part-furnished / unfurnished? *(delete as appropriate)*

Is the property a House in Multiple Occupation (HMO)? Yes / No *(delete as appropriate)*

Tenant(s) Forwarding Address:

Leasing/Managing Agent Name/Address:

Name of Person Completing this form:

Position:

Telephone Number:

E-mail Address: