



Property No

Council Tax

Name
Address
.....
.....
..... Postcode

Reference Number
Issue Date
Return By Date

School Leaver Enquiry Form

Information

If a member of your household has left school during the current year, we may be able to give you a discount on your Council Tax. To find out if you qualify for a discount we need to ask some questions about the school leaver. Please read the following notes and then complete the form in **BLOCK CAPITALS** using black pen.

The school leaver must satisfy the following conditions. He or she must:

- be under 20 years of age.
- have left school between 1st May and 31st October of the current year.
- not have undertaken a qualifying course of education since leaving school.

If you feel that a member of your household meets the above conditions, please complete the details below.

School leaver Details

School leaver's full name

His/her date of birth Date left school

The name and address of the school

.....

Are you still receiving child benefit for the school leaver Yes No

If No, please tell us why

.....

DECLARATION BY APPLICANT

I declare that the information I have given on this form is correct and complete to the best of my knowledge. I will undertake to inform the Council of any change in my circumstances as soon as the change occurs. I authorise the Council to make any necessary enquiries to verify the information given on this form.

Signature Date

Print Name Telephone No.

Email Mobile Telephone No.

Any information you provide will be used and retained on computer by this Authority, and will be shared with other government bodies, including Scottish Water, in accordance with the Data Protection Act 1998.

Please return this form to: Aberdeenshire Council, PO Box 18533, Inverurie, AB51 5WX.

If you wish further information regarding this form or any other Council Tax query, please contact us by:

Telephone:
08456 08 12 01

Email:
council.tax@aberdeenshire.gov.uk

Visit our website:
www.aberdeenshire.gov.uk/counciltax