

Our Ref: FMS/LIC/2/Q/0/N  
Your Ref:

FIRST CLASS

<Name>  
<Address>  
<Address>  
<Address>  
<Postcode>

Please ask for: Miss Stewart  
Direct Dial : 01261 813320  
Email: [fiona.stewart@aberdeenshire.gov.uk](mailto:fiona.stewart@aberdeenshire.gov.uk)

<Date>

**Corporate Services**

*Legal and Governance*

St. Leonards

Sandyhill Road

Banff

AB45 1BH

Tel 01261 813200

General Fax 01261 815664

Licensing Fax as above

[www.aberdeenshire.gov.uk](http://www.aberdeenshire.gov.uk)

LP 6, Legal Post, Banff

**If you have difficulty reading this document please contact Fiona M. Stewart on 01261 813320**

Dear Operator,

**Custodial Sentences and Weapons (Scotland) Act 2007**  
**Civic Government (Scotland) Act 1982**  
**Section 27A and Schedule 1**  
**Applications for Knife Dealer's Licences**

From 1<sup>st</sup> June 2010 it will be a criminal offence to operate a business dealing in knives or swords in Scotland without a Knife Dealer's Licence.

I am writing to you as your business may require to apply for a licence.

A licence is required for anyone carrying on business as a dealer of the following articles –

- (a) Knives (other than those designed for domestic use)
- (b) Knife blades (other than those designed for domestic use)
- (c) Swords
- (d) Any other article –
  - (i) Which has a blade; or
  - (ii) Which is sharply pointedand which is made or adapted for use for causing injury to the person.

The legislation does not define “domestic” or “non-domestic” knife. Aberdeenshire Council interprets “domestic” as being “any knife, tool or blade used or habitually used in accommodation used as family homes.” Anyone dealing in knives that do not fall into the definition of “domestic”, or anyone dealing in swords, will require to apply for a Knife Dealer's Licence.

I enclose application forms and guidance notes for a knife dealer's licence. This includes a copy of the licence conditions for information purposes.

Applications will be accepted from 1<sup>st</sup> September 2009 and should be lodged by 1<sup>st</sup> December 2009 at the latest, to guarantee the issue of your licence by 1<sup>st</sup> June 2010.

If you require a licence, please complete the application form and return everything to me at the above address, together with the documentation referred to below, by 1<sup>st</sup> December 2009 at the very latest.

Please read all the information before submitting the application forms.

You require to display the attached site notice [Fm KDO2] at the premises, for a period of 21 days, from the date you post your application to, or lodge your application with, the Council. The site notice should be displayed in a location where it can be easily read by members of the public.

Once the site notice has been displayed at the premises for 21 days, please complete and submit the Certificate of Compliance [Fm KDO3] to the address given on the bottom of the form.

You also require to submit the documents listed below with your application.

If you have any queries regarding completion of the form, please contact me at the number given above.

I would appreciate it if you could write to me and let me know if you consider that you do not require a licence and why, so that I can delete your premises from our list of businesses.

Please note that the application forms will also be available on the Council's website at [www.aberdeenshire.gov.uk/licensing](http://www.aberdeenshire.gov.uk/licensing) from Monday 24th August 2009.

Yours faithfully,

**Senior Solicitor (Licensing)**

**Note Referred to:-**

1. A Completed Application Form.
2. A Cheque or Postal Order for the sum of £200.00. Cheques/Postal Orders should be made payable to "Aberdeenshire Council".
3. A layout plan of the premises. This must be drawn to scale.
4. A copy of your Third Party Public Liability Insurance Policy for the premises.