

## Proposed local conditions for occasional licences

		Licensing Objective (see key)
1	The main bar to be situated in a suitable place separate from dance floor or to be partitioned off from the dance floor area.	<b>PCD, SPS</b>
2	No under 18's to be allowed in the main bar area.	<b>PCD, PCFH</b>
3	The licence holder or their nominee <b>and sufficient responsible persons are</b> to be present throughout the event to ensure its safe conduct and compliance with the Licensing (Scotland) Act 2005	<b>PCD, SPS, PPN</b>
3(a)	<p>The licence holder must <del>confirm</del> <b>“ensure”</b> that sufficient staff/volunteers are on duty to ensure a safe and responsible event. Such persons must be easily identifiable as such to persons present and should be made aware of their duties, policies and practices by the licence holder. They must be responsible, capable and not drink alcoholic liquor for the duration of the event. Their duties are to:</p> <ul style="list-style-type: none"> <li>• Confirm that persons who seek access to the event have paid for admission or have appropriate passes/invitations</li> <li>• supervise entrance doors/access points at all times to ensure that no fire or other exits are blocked</li> <li>• be aware of the fire safety precautions and procedures and all other policies and practices appropriate to the event</li> <li>• Provide assistance to patrons, including customer care, directions to facilities and health and safety.</li> <li>• remain on the premises until the end of permitted hours and all patrons have vacated the premises.</li> <li>• Carry out any other <b>"non-licensable activities"</b> as deemed appropriate by the licence holder</li> <li>• Be aware of the provisions of the Licensing Scotland Act 2005 which impact on the event</li> </ul>	
4	A minimum of <b>? Security Industry Authority licensed stewards</b> must be present at the licensed event and will be responsible for	<b>This section to be reworded by the Police to reflect the</b>

formerly  
15 and  
highlighted  
text added

formerly  
16 and re-

worded  
highlighted  
text added

controlling the licensed area of the event during licensed hours and until attendees have dispersed from this area at the end of the event. SIA stewards **must**:

fact that the applicant  
will have to provide  
sufficient stewards

- **actively police** the premises including fenced area if applicable, to **perform all "manned guarding" activity as directed by the event organiser which are in line with their role under the Private Security Act 2001.**
- supervise entrance doors/access points at all times
- identify and refuse entry to drunken persons
- be aware of the fire safety precautions and procedures
- be made aware of the drug prevention policy
- ensure that no fire or other exits are blocked
- be easily identifiable to those present at the event as an SIA registered steward and display the appropriate identification
- not **drink** alcoholic liquor for the duration of the event
- ensure that no patron removes glasses or ~~open~~ , **"open or closed"** vessels from the premises when exiting for any reason
- be responsible, capable and aware of their duties
- remain on the premises until the end of permitted hours and all patrons have vacated the premises.

5  
formerly  
3(l)

An adequate number of staff/volunteers/stewards should have knowledge of first aid **procedure**

SPS, PIPH

6  
formerly  
3(m) and  
3 (n)  
merged  
and  
highlighted  
text added

All stewards/staff/~~volunteers~~ **should must be** aware of their responsibilities under the Licensing (Scotland) Act 2005. **Bar staff should** be able to identify and refuse service of alcoholic beverages to drunken persons

PCD

7  
formerly 4  
highlighted  
text added

An accurate **and appropriate** counting method must be in place to enable the provision of attendee numbers within the event at any particular time.

SPS

<p><b>8</b> formerly 7 and re- worded</p>	<p>All refreshments to be decanted in to plastic containers at the point of sale.</p>	<p><b>SPS</b></p>
<p><b>9</b> formerly 8</p>	<p>Entry to the event must be by ticket only purchased prior to the day of the event /or by ----- hours on the day of the event (delete whichever inappropriate)</p>	<p><b>SPS</b></p>
<p><b>10</b> formerly 9</p>	<p>A system must be employed to identify and distinguish between those attending the event that are under or over 18 years of age. Identification by way of a passport or driving licence must be seen as proof of age.</p>	<p><b>PCD</b></p>
<p><b>11</b> formerly 10 highlighted text added</p>	<p>There can be no re-entry to the event: (a) if ejected or (b) where the individual leaves willingly, except on further payment</p>	<p><b>PCD, SPS, PPN</b></p> <p>The Board did not accept the revisions made by the Central Board and wanted this condition left as it was.</p>
<p><b>12</b> formerly 11</p>	<p>A separate under 18's bar to be provided where soft drinks only are sold.</p>	<p><b>PIPH, PCD, PCFH</b></p>
<p><b>13</b> formerly 12 and amended as shown</p>	<p>No glass, cans or other containers allowed to be taken into <b>licensed area</b> of the event by attendees. Suitable receptacles for these items must be provided at the entrance to the <b>licensed area</b>.</p>	<p><b>PCD, SPS</b></p>
<p><b>14</b></p>	<p>Any other condition to be specified.</p>	<p>To be removed as this is not actually a condition and the police and LSOs will be able to stipulate other conditions not included in the pool conditions that are relevant to the event.</p>

**Key:**

- PCD** - preventing crime and disorder
- SPS** - securing public safety
- PPN** - preventing public nuisance
- PIPH** - preventing and improving public health

## **PCFH - Protecting children from harm**

### **Definitions**

The terms: licensable activities, non-licensable activities, manned guarding are defined in the document "Security at Events" Guidance on the Private Security Industry Act 2001 and can be viewed by following this link:

[http://sia.homeoffice.gov.uk/home/about\\_sia/publications/publications\\_licensing.htm](http://sia.homeoffice.gov.uk/home/about_sia/publications/publications_licensing.htm)