

**ABERDEENSHIRE LICENSING BOARD
NORTH DIVISION**

Minute of Meeting of the **LICENSING BOARD** for the
NORTH DIVISION of ABERDEENSHIRE, held in the
COUNCIL CHAMBER, ARBUTHNOT HOUSE,
BROAD STREET, PETERHEAD on **31ST MARCH 2010**
AT 3.00P.M.

- Present –

Mr. S. Pratt (Convenor), Mr. N. Smith, Mrs. A. Allan, Mr. S. Duncan, Mr.
R. Thomas

- In Attendance -

Fiona M. Stewart, Depute Clerk to the Board

1. APOLOGIES FOR ABSENCE

Apologies were received from Mr. S. Mair, Mrs. A. Norrie, Mr. I. Gray, Mr. J. Duncan

2. REVIEW OF LICENSING BOARD POLICY

The Board agreed to leave the consultation policy document as it currently stood for the purpose of the formal consultation thereon and instructed the Depute Clerk to carry out the formal consultation process and to arrange licensing roadshows in each of the pubwatch areas as part of the consultation process.

4. LOCAL CONDITIONS FOR OCCASIONAL LICENCES

Following discussion with Chief Inspector Cronin and Sergeant John Main of Grampian Police, the Board agreed finalised local conditions for occasional licences as shown at Appendix 1 to this Minute.

The Board further agreed the terms of additional information to be used in conjunction with the application form, as shown at Appendix 2 to this Minute.

The Board agreed the terms of an additional information booklet to circulate to applicants which would be of particular relevance to major events and may also be useful where a public entertainment licence was required, as shown at Appendix 3 to this Minute.

The Board instructed the Depute Clerk to update the application forms and guidance and arrange for these to be published on the Board's website as soon as possible.

**S. PRATT
CONVENER**