

**ABERDEENSHIRE LICENSING BOARD
NORTH DIVISION**

Minute of the Joint Meeting of the **LICENSING BOARD** for the **NORTH DIVISION of ABERDEENSHIRE**, with the **NORTH ABERDEENSHIRE LICENSING FORUM** held in the **COUNCIL CHAMBERS, ARBUTHNOT HOUSE, PETERHEAD** on **Wednesday 31st March 2010 at 11.30a.m.**

- Present -

- From the Board -

Mr. S. Pratt (Convener); Mrs A. Allan; Mr A. Duncan; Mr. R. Thomas; Mr. N. Smith

- From the Licensing Forum –

John Clark; David Fusco; Stanley Green; Betty May and Linda Watt.

- From the Statutory Consultees –

Chief Inspector Cronin and Sergeant Main, Grampian Police, Keith Simpson, Senior Licensing Standards Officer, Robin Currie and Andrew Sutherland, Licensing Standards Officers

- In Attendance –

Miss. F. M. Stewart, Depute Clerk to the Board and Arlene Kelday, Assistant Committee Officer.

1. APOLOGIES FOR ABSENCE

- From the Board -

Apologies were received from Mr. J. Duncan, Mr. I. Gray, Mrs A. Norrie and Mr. S. Mair.

- From the Forum –

Norma Thomson (Convenor), David Dunn, Douglas Driver, Barry Gault, Lesley Muir and David Strachan.

- From the Statutory Consultees –

Inspector Milne, Grampian Police and Sarah Ward, Licensing Standards Officer.

2. MINUTES

The Minute of the Joint Meeting of 29th April 2009 was approved. It was agreed in future to have the Minutes agreed separately at the next available meetings of the Board and the Forum, rather than having to wait a year to approve them.

Miss Stewart advised that once the minutes had been approved by both the Board and the Forum, she would arrange to have them published on the Board's website.

3. Update from the Clerk

The Clerk highlighted the work done since 1st September 2009, as outlined in the report attached as Appendix 1 to this Minute.

4. Licensing Standards Officer's Report

Robin Currie advised those present of the inspections and issues arising since 1st September 2009, as outlined in his report attached as Appendix 2 to this Minute.

5. Update on Work of the Forum

There was circulated an update report on the work undertaken by the Forum as attached as Appendix 3 to this Minute.

It was advised that there were some new members on the Forum.

The Forum had completed the overprovision work requested by the Board and the Board Convenor thanked the Forum for their work in this area.

Arlene Kelday advised that there had been a joint meeting between Aberdeen City and Aberdeenshire Licensing Forums with the National Alcohol Officer which had been very productive. The City and Shire Forums had agreed to meet from time to time to share best practice.

A training pack for Forums was being finalised at the moment. A DVD would be available in a few weeks and training would be arranged after that.

The Board advised the Forum that they intended to carry out night-time inspections of licensed premises with Grampian Police and the LSOS and advised that Forum Members would also get an invitation to attend. The Board also intended to inspect some of the marquee dances and a similar invitation would be extended to the Forum.

6. Review of Licensing Board's Policy

Everyone present agreed that the Board's Annual Meeting with the Licensed Trade had gone well, the primary topic of which had been the forthcoming review of the Board's Policy.

The Forum welcomed the idea of Licensing Roadshows and agreed to be involved with those when the time came.

The Board asked the Forum to undertake an evidence gathering exercise and make recommendations to the Board in relation to the protection and promotion of public health licensing objective. The Clerk referred the Forum to a booklet produced by Alcohol Focus Scotland in relation to this licensing objective. The Forum undertook to carry out this piece of work as part of the review of the Licensing Policy.

There being no other business, the Convenor thanked everyone for their attendance and closed the meeting.

**STUART PRATT
CONVENER**