

Licensing (Scotland) Act 2005, Section 46
APPLICATION FOR CONFIRMATION OF PROVISIONAL
PREMISES LICENCE

If you are completing this form by hand, please write legibly in block capitals using ink.

To:

**The Depute Clerk to the Board
Aberdeenshire Council
Viewmount
Arduithie Road
Stonehaven
AB39 2DQ**

Telephone: 01569 - 768255
Fax: 01569 - 768259
Legal Post: LP-5: Stonehaven

***Aberdeenshire Licensing
Boards***

***South Aberdeenshire
Divisional Licensing Board***

APPLICANT INFORMATION

Question 1

Please provide the name, address, postcode, and contact telephone number of the Applicant below.

DETAILS OF THE PREMISES

Question 2

Please provide full name, address, postcode and licence number of the premises.

Question 3

Please provide the date of issue of the Provisional Premises Licence

NOTE: You require to submit the provisional premises licence with this application. The licence includes the conditions, operating plan and the layout plan issued with the licence.

You will also require to produce Section 50 Certificates from Planning Services, Building Standards and Environmental Health with this application.

Question 4

*(a) Please indicate the days and times when an inspection of the premises may be carried out. Please give at least **21** days notice.*

(b) Please state when it is intended to open the premises to the public.

Question 5 – DETAILS OF PREMISES MANAGER

5(a) Name and telephone number

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5(b) Date and place of birth

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5(c) Contact address, including postcode

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5(d) Email address

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5(e) Personal licence

Date of issue	Name of Licensing Board issuing	Reference no. of personal licence

You will require to produce the proposed manager's personal licence (or a certified copy thereof) with this application.

A replacement page with this information will be inserted into the operating plan attached to the licence when the confirmation is granted by the Board.

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

I hereby confirm that, since the provisional premises licence was issued, or if, since that time, an application for a variation of the licence has been granted under section 30, since the last such application was granted:

that there has been no variation (other than a minor variation) made to the operating plan or layout plan for the premises to which the licence relates.

I further confirm that the contents of this Application are true to the best of my knowledge and belief.

Signature * (see note below)

Date

Capacity APPLICANT/AGENT (delete as appropriate)

Telephone number and email address of signatory

<i>I have enclosed the relevant documents with this application – please tick the relevant boxes</i>	
<i>Provisional Premises Licence</i>	
<i>Planning certificate</i>	
<i>Building standards certificate</i>	
<i>Food hygiene certificate</i>	
<i>Personal Licence of the Proposed Premises Manager</i>	
<i>Fee</i>	

*** Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.

For use by the Licensing Board only	
Application checklist	
Date received	
Fee amount	
Receipt number	
Received by (<i>INITIALS</i>)	
Consideration date	
Last date for consideration	
Date of initial hearing	
Date of any modification hearing	
Date granted/refused (delete as appropriate)	

