

**THE LICENSING (SCOTLAND) ACT 1976 AS AMENDED**  
**ABERDEENSHIRE LICENSING BOARD - CENTRAL DIVISION**

**Application for the Grant of an Occasional Permission in terms of Section 34 of the Licensing (Scotland) Act 1976**

<p>1. (a) Name and address of applicant.</p> <p>(b) Date and place of birth.</p> <p>(c) Telephone Number.</p>	
<p>2. Name of the Voluntary Organisation or the Branch of a Voluntary Organisation in respect of which the application is made.</p>	
<p>3. Premises or place for which Occasional Permission is required.</p>	
<p>4. Event arising from or related to the activities of the organisation.</p>	
<p>5. Date and hours for which the Occasional Permission is required.</p>	
<p>6. State dates on which previous three Occasional Permissions were granted.</p>	

Date ..... Signature .....  
*Applicant / Agent*

THE ABERDEENSHIRE LICENSING BOARD - CENTRAL DIVISION, hereby in terms of Section 34 of the Licensing (Scotland) Act 1976 grants/refuses the Occasional Permission applied for, subject to the following conditions, if any:-

.....  
 .....

..... Member  
 ..... Member / Depute Clerk

*Note : Any applications for an Occasional Extension or an Occasional Licence must be lodged with the Clerk to the Board, Gordon House, Blackhall Road, Inverurie not less 14 days before the event or occasion to which the application relates.*

**REPORT BY POLICE**

The Chief Constable of the Grampian Police Force has caused inquiry to be made into this application, and in his name I have to report that I am satisfied the occasion for which the application is made is of a legitimate and proper character and is in order subject to:-

.....  
.....  
.....

Date ..... Signature .....  
*Chief Inspector*

STANDARD CONDITIONS RE OCCASIONAL LICENCES AND PERMISSIONS

1. Bar to be situated in suitable place separate from dance floor or to be partitioned off from main dance floor area.
2. All refreshments to be decanted into glasses or disposable containers at the point of sale/dispensing.
3. Prior contact to be made with Grampian Fire Brigade regarding fire prevention measures to be taken, and all measures recommended by the Fire Brigade to be implemented prior to the commencement of the event.
4. Adequate lighting to be provided, both inside and out.
5.
  - (i) An adequate number of easily identifiable stewards to be on duty.
  - (ii) Stewards must be responsible, capable and aware of their duties.
  - (iii) Stewards must wear clothing which easily identifies their role at the event.
  - (iv) Stewards must actively police the function.
  - (v) Stewards must not imbibe alcoholic liquor for the duration of the event.
  - (vi) Stewards must remain on the premises until the function terminates and all patrons have vacated the premises.
6. Licence to apply to function room only.
7. Admission by ticket only issued prior to the event.
8. Admission by invitation only issued prior to the event.
9. Licence to end at ..... hours or at end of rounp/sale whichever is the earlier.
10. Other conditions to be specified.