

Premises No:	
Reference No.:	

Licensing (Scotland) Act 1976
Aberdeenshire Licensing Boards
North Divisional Board

Application in terms of Section 25(3) of the
 Licensing (Scotland) Act 1976
 For

Substitution of Employee or Agent

FOR OFFICIAL USE ONLY	
Date of Receipt of Application:	
Date of Reference to Consultees:	
Date of meeting at which application is to be considered:	
Fee Paid:	
Decision:	

1. Name, designation, full postal address and telephone number of applicant.	
2. Name, designation, full postal address and telephone number of the existing employee or agent of applicant responsible for the day-to-day running of the premises (as meantime shown on the licence).	
3. The name and full postal address of the licensed premises.	
4. Type of licence held (e.g. Public House, Hotel)	
5. Particulars of the applicant. (a) Date and place of Birth (where individual natural person) (b) Details of training course (please attach certificate. Alternatively - I UNDERSTAND THAT I REQUIRE TO COMPLETE INITIAL TRAINING WITHIN SIX MONTHS OF THE DATE OF GRANT OF ANY SUBSTITUTION. (c) Length of experience in licensed trade; and (d) Details of such experience. (continue on a separate sheet if necessary).	(a) (b) (Signature of applicant) (c) (d)

<p>6. Name, designation, full postal address and telephone number of the proposed substitute employee or agent of applicant to be responsible for the day-to-day running of the premises.</p>	
<p>7. Particulars of employee or agent of applicant to be responsible for the day-to-day running of the premises (see Question 2)</p> <p>(a) Date and place of Birth (where individual natural person) (a)</p> <p>(b) Details of training course (please attach certificate. Alternatively - (b)</p> <p>I UNDERSTAND THAT I REQUIRE TO COMPLETE INITIAL TRAINING WITHIN SIX MONTHS OF THE DATE OF GRANT OF ANY SUBSTITUTION.</p> <p>(c) Length of experience in licensed trade; and (c)</p> <p>(d) Details of such experience. (continue on a separate sheet if necessary). (d)</p>	<p>.....</p> <p>(Signature of day to day employee)</p>
<p>8. When did/does the substitution occur? [see note below]</p>	

Date: Signature of Applicant/Agent:

Address of Agent (if any):
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NOTE This application, together with any necessary accompanying papers, must be received by the Clerk to the Licensing Board, **NOT LATER THAN FOUR WEEKS** prior to the date on which the substitution is to take effect.