

ALB(SD) no. \_\_\_\_\_

**ABERDEENSHIRE LICENSING BOARD (SOUTH DIVISION)**  
**THE LICENSING (SCOTLAND) ACT 1976**  
as amended by  
**THE LAW REFORM (MISCELLANEOUS PROVISIONS) (SCOTLAND) ACT 1990**

FOR OFFICIAL USE ONLY	
<b>APPLICATION FOR THE GRANT OF AN OCCASIONAL LICENCE FOR UNLICENSED PREMISES IN TERMS OF SECTION 33 OF THE ABOVE ACT</b>	Date of receipt of application Date application considered Fee Paid Decision Permission Granted
1. a) Type of Licence held by applicant	
b) Name of Licensing Board which issued the licence. (Please send copy of licence if not licensed by Aberdeenshire (South Division) Licensing Board)	
or	
c) Date & place of registration of Club.	
2. Name, Designation, Address, Date of Birth and Telephone Number of Applicant <b>(in full)</b>	
3. If Applicant is not an individual natural person, please state name, designation, address, date of birth and telephone number of employee or agent responsible for the day to day running of the premises <b>(in full)</b>	
4. a) Premises or place and occasion for which Occasional Licence is required	
4. b) Name, Address, Date of Birth & Telephone Number of Originator	
5. Date & Hours during which the Occasional Licence is required	a. Date  b. Time
6. Nature of event for which licence is required	

DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_  
APPLICANT/AGENT

Address of Agent (if any):  
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## **EXPLANATORY NOTE**

1. The application must be received by the Clerk to the Licensing Board, Viewmount, Arduthie Road, Stonehaven, AB39 2DQ, not later than **fourteen days** prior to the date of the function, **and the attached lodged with the Police at the same time**
2. The address to send the police copy to is:-  
  
Grampian Police  
Police Station  
Dunnottar Avenue  
STONEHAVEN  
AB39 2JD
3. The fee on submission of the Application is £17.00. Please make cheques payable to "Aberdeenshire Council (South)".

In the case of the applicant holding the event in a marquee, similar temporary structure or other unlicensed premises, it shall be a condition of the licence that he/she shall consult the Firemaster to ensure that all fire safety standards are met. Failure to do so consult may result in the matter being reported to the Police for further action.

## **IMPORTANT NOTE:**

**YOU MUST ADVISE THE ENVIRONMENTAL HEALTH & CONSUMER PROTECTION SERVICE HOW YOU INTEND TO DISPOSE OF RUBBISH OR LITTER.**

**YOU MAY BE REQUIRED TO ARRANGE FOR A SPECIAL COLLECTION.**

**PLEASE TELEPHONE – 01467 620981**

Clerk to Licensing Board

Clerk to the Licensing Board  
Viewmount  
Arduthie Road  
Stonehaven  
AB39 2DQ  
Telephone: 01569 768256

# POLICE COPY

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