

ALB(SD) no.

ABERDEENSHIRE LICENSING BOARD (SOUTH DIVISION)
THE LICENSING (SCOTLAND) ACT 1976
as amended by
THE LAW REFORM (MISCELLANEOUS PROVISIONS) (SCOTLAND) ACT 1990

FOR OFFICIAL USE ONLY

Table with 2 columns: Application details (APPLICATION FOR THE GRANT OF AN OCCASIONAL PERMISSION IN TERMS OF SECTION 34 OF THE ABOVE ACT) and Administrative tracking (Date of receipt of application, Date application considered, Fee Paid, Decision, Permission Granted).

1. Name, Designation, Address, Date of Birth and Telephone Number of Applicant (in full)

2. Name of the Voluntary Organisation or branch of a voluntary organisation in respect of which the application is made

3. Premises or place for which the Occasional Permission is required

4. Event arising from or related to the activities of the Organisation

5. Date & Hours during which the Occasional Permission is required
a. Date
b. Time

6. State dates on which previous three Occasional Permissions were granted (if any)

DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_
APPLICANT/AGENT

Address of Agent (if any):
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.....
.....

## **EXPLANATORY NOTE**

1. The application must be received by the Clerk to the Licensing Board, Viewmount, Arduthie Road, Stonehaven, AB39 2DQ, not later than **fourteen days** prior to the date of the function, **and the attached copy lodged with the Police at the same time**
2. The address to send the police copy to is:-  
  
Grampian Police  
Police Station  
Dunnottar Avenue  
STONEHAVEN  
AB39 2JD
3. The fee on submission of the Application is £10.00. Please make cheques payable to "Aberdeenshire Council (South)".

In the case of the applicant holding the event in a marquee, similar temporary structure or other unlicensed premises, it shall be a condition of the licence that he/she shall consult the Firemaster to ensure that all fire safety standards are met. Failure to do so may result in the matter being reported to the Police for further action.

### **IMPORTANT NOTE:**

**YOU MUST ADVISE THE ENVIRONMENTAL HEALTH & CONSUMER PROTECTION SERVICE HOW YOU INTEND TO DISPOSE OF RUBBISH OR LITTER.**

**YOU MAY REQUIRE TO ARRANGE FOR A SPECIAL COLLECTION. PLEASE TELEPHONE - 01467 620981**

### **Clerk to Licensing Board**

Clerk to the Licensing Board  
Viewmount  
Arduthie Road  
Stonehaven  
AB39 2DQ  
Telephone: 01569 768256

# POLICE COPY

ALB(SD) no. \_\_\_\_\_

**ABERDEENSHIRE COUNCIL (SOUTH DIVISION)**  
**THE LICENSING (SCOTLAND) ACT 1976**  
as amended by  
**THE LAW REFORM (MISCELLANEOUS PROVISIONS) (SCOTLAND) ACT 1990**

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APPLICATION FOR THE GRANT OF AN OCCASIONAL PERMISSION IN TERMS OF SECTION 34 OF THE ABOVE ACT	Date of receipt of application Date application considered Fee Paid Decision Permission Granted
1. Name, Designation, Address, Date of Birth and Telephone Number of Applicant ( <b>in full</b> )	
2. Name of the Voluntary Organisation or branch of a voluntary organisation in respect of which the application is made	
3. Premises or place for which the Occasional Permission is required	
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DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_  
APPLICANT/AGENT

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Police Station  
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STONEHAVEN  
AB39 2JD

Address of Agent (if any):  
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