

ABERDEENSHIRE (SOUTH) LICENSING BOARD

LICENSING (SCOTLAND) ACT 1976

**APPLICATION FOR TEMPORARY LICENCE
Section 27**

IF IN DOUBT PLEASE CONSULT YOUR SOLICITOR

FOR OFFICIAL USE ONLY

Date copied to Police	Date of receipt of application
Date copied to DES
Date copied to Firemaster	Date Acknowledged
Date copied to Planning
Date copied to Building Control	Fee Paid
PLEASE RESPOND BY	
Response received Police	Board Meeting
Response received DES	
Response received Firemaster	
Response received Planning	
Response received Building Control.....	

PLEASE DO NOT WRITE IN SHADED AREA

1. Name, Address and Telephone Number of Premises	
2. (a) Type of Licence currently held	<i>Please delete as appropriate HOTEL, RESTRICTED HOTEL, PUBLIC HOUSE, REFRESHMENT, RESTAURANT, ENTERTAINMENT, OFF SALE</i>
2. (b) Date of Grant of Current Licence	
2. (c) Type of Licence required	<i>Please delete as appropriate HOTEL, RESTRICTED HOTEL, PUBLIC HOUSE, REFRESHMENT, RESTAURANT, ENTERTAINMENT, OFF SALE</i>
3. Applicant Company or Applicant Partnership Name, Address of Registered Office, Telephone Number, Email Address and Company Registration Number	<i>Please complete if applicant is a company or partnership only</i>

<p>4. Name, Designation, Address, Telephone Number, Date & Place of Birth and Email Address of Applicant Employee/Agent to be responsible for day to day running of the premises (married women include Maiden Name)</p>	<p><i>Please complete if applicant is a natural person or employee or agent of no. 1 above</i></p>
<p>DATE _____</p>	<p>SIGNATURE _____ APPLICANT/AGENT If submitted by an Agent, Agent complete the following:-</p>
<p>Solicitor's Name</p>	
<p>Firm Name and Address</p>	
<p>Postcode</p>	
<p>Office Reference</p>	
<p>Telephone No.</p>	
<p>Fax No.</p>	
<p>Legal Post Number</p>	
<p>Email.</p>	
<p>NOTE: In terms of the Board's Regulations seven coloured copies of layout and site plans must be submitted with this Application for all applications. Plans to include if applicable:-</p>	
<p>a) all Plumbing Facilities including Sinks, Wash Hand Basins, Toilets, Baths, Urinals & Showers (coloured blue).</p>	
<p>b) all Fire Prevention items including eg. 1/2 Hour Fire Resistant Doors, Fire Exits, Fire Extinguishers, Fire Blankets etc. (coloured red).</p>	
<p>c) accurate itemised Kitchen, Still Room, Laundry Layout</p>	
<p>Please remember to apply to the Department of Environmental Services for Registration of Food Premises and Controlled Waste Transfer at least 28 days in advance of opening date of new Premises only.</p>	
<p>Please note: You must arrange for a Trade Refuse Collection. If you require the Council to collect your waste, please contact Pam Watson. Tel: 01569 768225</p>	
<p>Fee for Temporary Licence - £138.00 (Cheque to be made payable to "Aberdeenshire Council (South)")</p>	