

ABERDEENSHIRE (SOUTH) LICENSING BOARD

**THE LICENSING (SCOTLAND) ACT 1976
as amended**

**APPLICATION FOR CONSENT TO RECONSTRUCT
Section 35**

IF IN DOUBT PLEASE CONSULT YOUR SOLICITOR

FOR OFFICIAL USE ONLY

Date copied to Police	Date of receipt of application
Date copied to DES
Date copied to Firemaster	Date Acknowledged
Date copied to Planning
Date copied to Building Control	Fee Paid
PLEASE RESPOND BY	
Response received Police	Board Meeting
Response received DES	
Response received Firemaster	or Date Granted Under Delegated Powers
Response received Planning	
Response received Building Control	

PLEASE DO NOT WRITE IN SHADED AREA

1. Name, Address and Telephone Number of Premises	
2. Type of Licence	<i>Please delete as appropriate HOTEL, RESTRICTED HOTEL, PUBLIC HOUSE, REFRESHMENT, RESTAURANT, ENTERTAINMENT, OFFSALES</i>
3. Applicant Company or Applicant Partnership Name, Address of Registered Office, Telephone Number, Email Address and Company Registration Number	<i>Please complete if Applicant is a Company or Partnership only</i>

<p>4. Name, Designation, Address, Telephone Number, Date & Place of Birth and Email Address of Applicant or Employee or Agent to be responsible for day to day running of the Premises (married women include Maiden Name)</p>	<p><i>Please complete if Applicant is a Natural Individual Person or Employee or Agent of no. 1 above</i></p>
<p>5. Describe Proposed Reconstruction, Extension or Alteration in said Premises by Reference to Plan* or otherwise. E.g. Relocation of Bar, Erection of Conservatory</p>	
<p>DATE _____</p>	<p>SIGNATURE _____ APPLICANT/AGENT If submitted by an Agent, Agent complete the following:-</p>
<p>Solicitor's Name</p>	
<p>Firm Name and Address</p>	
<p>Postcode</p>	
<p>Office Reference</p>	
<p>Telephone No.</p>	
<p>Fax No.</p>	
<p>Legal Post Number</p>	
<p>Email.</p>	
<p>*Please enclose 7 copies of Coloured Layout Plans herewith of Entire Premises unless otherwise advised. Plans to include if applicable:-</p>	
<p>a) all Plumbing Facilities including Sinks, Wash Hand Basins, Toilets, Baths, Urinals & Showers (coloured blue)</p>	
<p>b) all Fire Prevention items including eg. 1/2 Hour Fire Resistant Doors, Fire Exits, Fire Extinguishers, Fire Blankets etc. (coloured red)</p>	
<p>c) accurate itemised Kitchen, Still Room, Laundry Layout</p>	

It is vital that a), b) and c) above are adhered to and that actual changes are clearly marked on each plan so as to be easily understood. Failure to do so may result in the plans being returned for substantial amendment and may ultimately affect your business

NB. You may require to apply for planning permission and building warrant.
Please satisfy yourself in this regard.
Also please consult with Environmental Services and Grampian Fire Brigade.

Fee for Consent to Reconstruct - £17
(Cheque to be made payable to "Aberdeenshire Council (South)")