

ABERDEENSHIRE (SOUTH) LICENSING BOARD

**THE LICENSING (SCOTLAND) ACT 1976
as amended**

**APPLICATION FOR PERMANENT TRANSFER
Section 25 (1)**

IF IN DOUBT CONSULT YOUR SOLICITOR

FOR OFFICIAL USE ONLY

Date copied to Police	Date of receipt of application
Date copied to DES (for info).....
Date copied to Firemaster (for info).....	Date Acknowledged
PLEASE RESPOND BY
Last Date for Objections	Fee
	Date Objections Received

	Date Objections Acknowledged

Response received Police	Board Meeting

PLEASE DO NOT WRITE IN SHADED AREA

1. Name, Address and Telephone Number of Premises	
2. Type of Licence	<i>Please delete as appropriate HOTEL, RESTRICTED HOTEL, PUBLIC HOUSE, REFRESHMENT, RESTAURANT, ENTERTAINMENT OFF SALES</i>
a. Sunday Opening	Yes/No
b. Children's Certificate	Yes/No
c. Regular Extension	Yes/No
d. Gaming Permit*	Yes/No

* If 'Yes', Application for Gaming Machine Permit should accompany this Application. Remember to apply for Gaming Machine Licence Transfer (to HM Customs and Excise) 14 days in advance of Date of Entry

<p>3. Applicant Company or Applicant Partnership Name, Address of Registered Office, Telephone Number, Email Address and Company Registration Number</p>	<p><i>Please complete if Applicant is a Company or Partnership only</i></p>
<p>4. Name, Designation, Address, Telephone Number, Date & Place of Birth and Email Address of Applicant or Employee/Agent to be responsible for day to day running of the Premises (married women include maiden name)</p>	<p><i>Please complete if Applicant is a Natural Individual Person or Employee or Agent of no. 1 above</i></p>
<p>5a If Applicant is a Company or Firm, please give Name, Date of Birth, Address and Telephone Number of all Directors or Partners</p>	
<p>5b. If Applicant is an Individual, please give the Name, Address, Date and Place of Birth and Telephone Number of the person or persons on whose behalf or for whose benefit the applicant will manage the Premises. This should include inter alia the Spouse or Partner of the Applicant or the Owner of the Premises if different from the Applicant.</p>	
<p>6. State whether Applicant requires a Seasonal Licence in terms of Section 62 of the Act</p>	<p><i>Does Applicant wish to close Premises for a significant period each year</i> YES/NO <i>If YES, please state period of closure</i></p>
<p>7. If Application is for Transfer of Public House or Hotel Licence, is request made under Section 119 relating to Trading Hours for Off-Sales parts of Premises</p>	<p><i>Does Applicant wish a separate Off-Sales part of Premises</i> YES/NO <i>If YES, please submit 7 Layout Plans herewith</i></p>

<p>8a. Has Applicant or his Employee or Agent referred to in question 2 above been previously Refused the Grant of a Licence or Transfer of Licence</p> <p>If yes, b. What were the Reasons for the Refusal?</p> <p>c. Please advise Date of Refusal & Board Name</p>	<p>YES/NO</p> <p><i>use separate sheet if required</i></p>
<p>9. Particulars of Applicant or Employee/Agent:</p> <p>a) Length of Experience in Licensing Trade.</p> <p>b) Details of Experience</p> <p>c) Qualifications (enclosing copy certificates)</p> <p>(Continue on separate sheet if necessary)</p>	<p>a)</p> <p>b)</p> <p>c)</p>
<p>NB It is a requirement of the Licensing Board that all Transferees are Trained to Scottish Licensee Certificate standard or equivalent. Please contact the Licensing Department for details.</p>	
<p>DATE _____</p>	<p>SIGNATURE _____</p> <p>APPLICANT/AGENT</p> <p>If submitted by an Agent, Agent complete the following:-</p>
<p>Solicitor's Name</p>	
<p>Firm Name and Address</p>	
<p>Postcode</p>	

Office Reference	
Telephone No.	
Fax No.	
Legal Post Number	
Email.	
*CURRENT LICENCE AND LETTER OF CONSENT FROM CURRENT LICENSEE SHOULD ACCOMPANY THIS APPLICATION	
NOTE: All Applicants please remember to apply to Department of Environmental Services for Registration of Food Premises and Control of Waste 28 days in advance of Date of Entry.	
Please note: You must arrange for a Trade Refuse Collection. If you require the Council to collect your waste, please telephone 01467 620981	
Fee for Permanent Transfer £114 (Cheque to be made payable to "Aberdeenshire Council (South)")	