

## **EDUCATION & CHILDREN'S SERVICES**

**PROPOSAL DOCUMENT: AUGUST 2015**

### **ABERDEENSHIRE SCHOOLS ENHANCED PROVISION**

**A) THE RELOCATION OF NEWTONHILL SCHOOL  
ENHANCED PROVISION CENTRE TO  
PORTLETHEN SCHOOL, PORTLETHEN**

**AND**

**B) THE ESTABLISHMENT OF AN ENHANCED  
PROVISION CENTRE AT MILL O' FOREST  
SCHOOL, STONEHAVEN**

## **Proposal for Statutory Consultation**

- A) THE RELOCATION OF NEWTONHILL SCHOOL ENHANCED PROVISION CENTRE TO PORTLETHEN SCHOOL, PORTLETHEN  
AND  
B) THE ESTABLISHMENT OF AN ENHANCED PROVISION CENTRE AT MILL O' FOREST SCHOOL, STONEHAVEN**

### **SUMMARY PROPOSAL**

**Enhanced provision across Aberdeenshire has been reviewed and a nine area model is currently being implemented during 2014-16. (See pages 9-11 Section 4 Educational Benefits Statement 4.6.1 – 4.6.4)**

**Each cluster will have a primary and a secondary Enhanced Provision Centre and each Area will have a Community Resource Hub. The aim is to provide support for all learners in the local schools through universal and targeted support and to ensure that Enhanced Provision is located where the need is greatest.**

**At present the Enhanced Provision Centre for the Portlethen and Stonehaven cluster is located at Newtonhill School, Newtonhill. It is proposed that the primary Enhanced Provision Centre at Newtonhill will be relocated to Portlethen Primary School where the need is greatest.**

**The only remaining cluster without primary Enhanced Provision is Stonehaven and the proposal is to develop a new primary Enhanced Provision Centre at Mill O' Forest School, Stonehaven.**

**The new Enhanced Provision model aims to increase capacity at a school and cluster level for all learners to ensure greater consistency of, and equity of access to, an improved quality of provision across the authority.**

**The provision of additional support for learning in our schools is underpinned by a strategic approach to continuing professional development and training to ensure we have a skilled workforce to ensure we provide the right support, in the right place, at the right time.**

This document has been issued by Aberdeenshire Council in accordance with the Schools (Consultation) (Scotland) Act 2010.

## DISTRIBUTION

A copy of this document is available on the Aberdeenshire Council web-site:

[www.aberdeenshire.gov.uk](http://www.aberdeenshire.gov.uk)

Or by e-mailing:

[Enhancedprovisionproject@aberdeenshire.gov.uk](mailto:Enhancedprovisionproject@aberdeenshire.gov.uk)

This document will be provided to:

- School Parent Council of Newtonhill School, Portlethen School and Mill O' Forest School
- Parent Councils of all primary schools in Portlethen and Stonehaven clusters
- Parents of the pupils of Newtonhill School, Portlethen School and Mill O' Forest School
- Pupils of Newtonhill School, Portlethen School and Mill O' Forest School
- Parents of pupils attending the Enhanced Provision Centre at Newtonhill School
- Pupils attending the Enhanced Provision Centre at Newtonhill School
- Staff of Newtonhill School, Portlethen School and Mill O' Forest School
- All schools within the Portlethen and Stonehaven clusters
- Educational Psychology Team
- Quality Improvement Officers for the Portlethen and Stonehaven cluster areas
- Teaching and ancillary staff at Newtonhill School affected by relocation of the Enhanced provision
- Trade union representatives of the above staff – teaching and non-teaching
- Business Support Officer
- Area Manager
- Local Area Councillors
- Community Council Chairs
- Education Learning and Leisure Committee
- Education Scotland

A copy of this document is also available from:

**Council Headquarters, Woodhill House, Westburn Road, Aberdeen, AB16 5GB**

**Newtonhill School, Portlethen School and Mill O' Forest School**

**Newtonhill Library, Portlethen Library and Stonehaven Library**

## **1. Introduction**

- 1.1 Aberdeenshire Council strives to allocate its resources in a way that ensures the quality of all of its services. It attaches particular importance to providing the best possible educational experience for all of the pupils in its schools to ensure they receive the right support, in the right place, at the right time.
- 1.2 Aberdeenshire Council's vision is to create the best area for its citizens to live in by being the best council in Scotland. As part of the council's team to deliver this vision, the Education & Children's Service aims to build an Aberdeenshire community in which everyone is able to develop the skills and confidence needed for learning, life and work, and where children and families receive the support they need, when they need it within their local community.
- 1.3 In October 2013, it was agreed by Aberdeenshire Council's Education, Learning and Leisure Committee to conduct an audit of enhanced provision across Aberdeenshire.
- 1.4 In August 2014 the findings from the Enhanced Provision informal engagement events were presented to Aberdeenshire Council's Education, Learning and Leisure Committee.
- 1.5 The key themes from the informal engagement events were:
  - 1.5.1 The need for clarity with regard to staffing implications of the model including Early Years provision;
  - 1.5.2 The development of a comprehensive staff training programme based on a training needs analysis;
  - 1.5.3 The development of an evidence based evaluation process to measure the impact of the new model on all learners including pupils without additional support needs;
  - 1.5.4 The development of guidance on the management of the enhanced provision with detailed timeline for implementation including property adaptations.
- 1.6 Frequently asked questions have been identified throughout this document to provide further clarity on the proposal.

## **2. Reason for Proposal**

- 2.1 Trends analysis reflects the numbers of children with additional support needs in Portlethen School and Mill O' Forest School are greater than the numbers at Newtonhill.
- 2.2 Almost all learners are supported in their local mainstream schools through recognised supports and strategies aligned to national policy and guidance and to Aberdeenshire's Staged Intervention framework which includes universal support and targeted support.
- 2.3 Pupils from Portlethen and Stonehaven can access Newtonhill School Enhanced Provision Centre which results in them being educated outwith their own community which has implications for social inclusion and transportation needs. At present three pupils access Newtonhill School Enhanced Provision – one from the Stonehaven cluster and two from the Newtonhill area.
- 2.4 Frequently Asked Questions

### **2.4.1 How can you predict potential increased levels of need based on projected population growth, given the proposed housing developments for the area?**

Predictions are based on data collected over the last 3 years and on projected school rolls which include any proposed housing developments.

To access School Roll Forecasts on Aberdeenshire Council's website please use the link:

[http://www.aberdeenshire.gov.uk/parentscarers/information/school\\_roll.asp](http://www.aberdeenshire.gov.uk/parentscarers/information/school_roll.asp)

## **3. Details of the Proposal**

- 3.1 The Enhanced Provision Centre at Newtonhill to be relocated to Portlethen Primary School and a new primary Enhanced Provision Centre to be developed at Mill O' Forest School in accordance with the new model of Enhanced Provision.
- 3.2 Existing staff and expertise to be reallocated as appropriate.

### 3.3 Frequently Asked Questions

#### **3.3.1 Why was Portlethen School identified as an Enhanced Provision Centre when it is over capacity and will continue to be so until the school at Hillside opens?**

The proposal has been made to address existing and future needs within Portlethen School and should not result in any significant change to the existing roll either at Portlethen or Newtonhill Schools.

The number of children with additional support needs in Portlethen School is greater than the number at Newtonhill School. Portlethen School has responded to this need and a range of physical adaptations have already been made to address this e.g. nurture space, life skills area, quiet area, re-location of library. An ongoing CPD programme for staff is in place to ensure they have the knowledge, understanding and skill set to effectively meet a broad range of additional support needs. The needs of children across the Portlethen cluster will continue to be met regardless of when the school at Hillside opens.

#### **3.3.2 Will re-locating the enhanced provision from Newtonhill School to Portlethen School have an effect on the current pupils at Portlethen. How will this be addressed?**

Pupils' needs are already being met at Portlethen and the re-location is about formalising what is already happening. There may be a small number of pupils who need to access enhanced provision at Portlethen from Fishermoss, Newtonhill and Banchory Devenick Schools but this should not result in any significant change to the existing roll.

#### **3.3.3 What is the process for identifying pupils who may need to access enhanced provision support?**

Aberdeenshire Council's staged approach to assessment and intervention means that every pupil's needs are thoroughly assessed and addressed in their current learning context. When this ongoing process of thorough assessment, adjustment, intervention and review indicates that flexibility in provision may be required beyond that available in the local school, the team around the pupil will consider whether he/she may benefit from access to enhanced provision.

A Multi Agency Action Planning meeting provides the opportunity for everyone involved in supporting the pupil to discuss educational options with parents/carers and the pupil.

The group may consider that a referral to the local Enhanced Provision Centre / Community Resource Hub should be explored. This might involve outreach support, short term assessment placements, blended or full time placements

**3.3.4 Will there be lots of new pupils with additional support needs moving to Mill O' Forest School? How will this affect pupils already at Mill O' Forest School?**

At present the only cluster without primary Enhanced Provision is Stonehaven. The Stonehaven Cluster consists of Mackie Academy, Arduthie, Dunnottar, Mill O' Forest, Lairhillock, Catterline, Kinneff, Glenbervie, Bervie, Gourdon, Johnshaven and Carronhill Special School. In the Stonehaven Cluster, Mill O' Forest will be the primary school providing enhanced provision and so a small number of children from other schools may need to access outreach support, short term assessment placements, blended or full time placements.

Pupils who are already at Mill O' Forest School will continue to have their needs met through a staged intervention model which provides greater flexibility within a range of support. There is no expectation that there will be an influx as all schools within the cluster are inclusive and have historically met the needs of all learners effectively.

**3.3.5 Will pupils who currently access the enhanced provision at Newtonhill School have to move to Portlethen School or Mill O' Forest School?**

Individual consideration will be given to children currently accessing the enhanced provision at Newtonhill, in consultation with parents, on whether they should move to Portlethen or Mill O' Forest Schools or remain at Newtonhill School, supported by an individual education plan.

The phased implementation of the proposed changes will require a robust planning process in partnership with parents for each individual pupil to ensure their needs continue to be met in the most appropriate location.

**3.3.6 How will pupils with additional support needs, who require to access the enhanced provision, get transport to Portlethen and Mill O' Forest Schools? Who will organise and pay for this?**

Each school provides information to the Public Transport Unit who organises transport for children either on a group or individual basis. School transport will be organised and paid for by Aberdeenshire Council.

**3.3.7 Will additional school transport dropping off and collecting pupils at Portlethen and Mill O' Forest Schools cause congestion and impact on pupils' safety. How will this be addressed?**

The number of children who may require school transport is very small and therefore issues are not expected to arise. Education & Children's Services will work with Infrastructure Services to explore cost effective solutions to address any issues that may arise.

**3.3.8 Why should pupils from Newtonhill have to travel to Portlethen School to access enhanced provision?**

The number of children with additional support needs in Portlethen School and in Portlethen is greater than the number at Newtonhill School or Newtonhill and have been increasing year on year.

We will work closely with individual parents and pupils to ensure that Newtonhill pupils would only have to travel to Portlethen if it was agreed that this was where their needs were best met. Where pupils can continue to be supported at Newtonhill School, they will be.

**3.3.9 How will children be kept safe in the outdoor learning environment at Portlethen School?**

Safety of all pupils will continue to be a priority for staff at Portlethen School and is an integral part of the ongoing improvements to the outdoor learning environment including fencing as required.

### **3.3.10 How will children be kept safe in the outdoor learning environment at Mill O' Forest School?**

Options are being explored to develop the outdoor learning environment to ensure the safety of all pupils. Children also have access to the shared Grounds for Learning facility on the Carronhill site.

## **4. Educational Benefits Statement**

- 4.1 The nine area model of Enhanced Provision will provide a fair, transparent and equitable service across Aberdeenshire and allows all children with additional support needs to be educated in their own communities.
- 4.2 The model will enhance the existing continuum of provision in the Portlethen and Stonehaven clusters, in line with the authority-wide model.
- 4.3 Children living in the Portlethen or Stonehaven clusters and requiring enhanced provision will be able to access it locally rather than having to travel to Newtonhill.
- 4.4 The phased implementation of the proposed changes will require a robust planning process in partnership with parents for each individual pupil attending Newtonhill School Enhanced Provision Centre to ensure their needs continue to be met in the most appropriate location and via their Individual Education Plan.
- 4.5 The re-location of Enhanced Provision from Newtonhill to Portlethen will not impact on the capacity of Portlethen School. No pupil from outwith the Portlethen catchment area will be moved to the Enhanced Provision at Portlethen until the school at Hillside opens.
- 4.6 Frequently Asked Questions

### **4.6.1 What is the Nine Area Model?**

There are 17 clusters (groups) of schools across Aberdeenshire.

A cluster includes one academy and all the feeder primary schools.

Each cluster will have a primary and a secondary Enhanced Provision Centre and each Area will have a Community Resource Hub.

Enhanced provision across Aberdeenshire has been reviewed and a nine area model is currently being implemented during 2014-16.

Information regarding each of the nine areas can be accessed using the link:

<http://www.aberdeenshire.gov.uk/parents/carers/additional/documents/RightSupportRightPlaceRightTime-AguideforparentsPROOF3.pdf>

Areas may comprise of one, two or three clusters. Portlethen and Stonehaven clusters are part of one area along with Laurencekirk cluster as shown in the diagram below.

<b>Provision in your area</b>			
<b>Cluster</b>	<b>Primary Enhanced Provision</b>	<b>Secondary Enhanced Provision</b>	<b>Community Resource Hub</b>
<b>Laurencekirk</b>	<b>Laurencekirk School</b>	<b>Mearns Academy</b>	<b>Carronhill School</b>
<b>Stonehaven</b>	<b>*Mill O' Forest School</b>	<b>Mackie Academy</b>	
<b>Portlethen</b>	<b>*Portlethen School</b>	<b>Portlethen Academy</b>	

**\*subject to agreement following completion of the formal consultation process**

The aim is to provide support for all learners in their local schools and to ensure that Enhanced Provision is located where the need is greatest.

#### **4.6.2 What is a cluster?**

A cluster includes one academy and all the feeder primary schools.

#### **4.6.3 What is Enhanced Provision?**

By enhanced provision we mean that a local primary and secondary school has an enhanced level of resources, such as access to sensory room and life skills

area; and support for learning staff who have an enhanced level of expertise to meet a range of needs.

Further enhancement is available through the Community Resource Hub.

The booklet “Right Support, Right Place, Right Time” provides additional information and can be accessed using the link on page 10.

#### **4.6.4 What is a Community Resource Hub?**

Further enhancement is available through the Community Resource Hub, for a small minority of children with severe and complex needs, who regardless of chronological age are making very small steps in learning and are at the early levels of learning.

The Enhanced Provision Centres and Community Resource Hubs can offer outreach support to mainstream schools, short term assessment placements, flexibility (e.g. blended places) and access to a variety of therapies.

#### **4.6.5 What will change at Newtonhill School? How will pupils be supported if the school is no longer a designated enhanced provision?**

Pupils at Newtonhill will continue to be supported by staff who have expertise in meeting a range of needs. They will continue to access a learning environment which includes a sensory space, life skills area and quiet space.

Very little will change for pupils who currently access enhanced provision at Newtonhill. Children will be supported to develop their skills and resilience to benefit from inclusion in their class. Staff will be fully supported through training and professional development to ensure all children’s needs are met.

If the decision is taken to relocate the enhanced provision to Portlethen, pupils who require this level of support but who do not currently access the enhanced provision at Newtonhill will do so at Portlethen.

**4.6.6 Will the learning environment at Portlethen School be as good as it is at Newtonhill School? Will there be a designated quiet space for my child to go to? Will there be a sensory space and a life skills area?**

Considerable financial investment has already taken place in enhancing the learning environment in Portlethen School e.g. nurture space, sensory room, life skills area, re-location of library.

A quiet space has been created within the school and is used flexibly to meet the needs of learners. This space has immediate access to the outdoor learning environment which is currently being developed.

Plans are in place to create an accessible toilet at all stages and to re-design the cloakroom space to further improve and increase the learning environment.

**4.6.7 What adaptations will be required and where will the enhanced provision be located within Portlethen School? What effect will this have on space within the school?**

Enhanced provision is about using space and other resources flexibly to meet a range of needs. Pupils at Portlethen School already have access to a sensory room, nurture room, life skills area and a quiet space. Plans are in place to create an accessible toilet and to re-design the cloakroom space to create space and to further enhance the learning environment. Portlethen School has worked hard with the local community to develop the outdoor learning environment and this work is continuing.

**4.6.8 What adaptations will be required and where will the enhanced provision be located within Mill O' Forest School? What effect will this have on the existing space within the school?**

Enhanced provision is about using space and resources flexibly to meet needs. Pupils at Mill O' Forest School already have access to a life skills area and a quiet space. Plans are in place to further enhance the learning environment by designing an existing space to provide a life skills and quiet area.

#### **4.6.9 How will my child be supported with lunchtime routines?**

Pupil Support Assistants (PSAs) provide support to pupils with lunchtime routines.

#### **4.6.10 How are children's needs met?**

In Aberdeenshire we are committed to providing the right support, in the right place, at the right time. Children's needs are met through a staged intervention model approach which means firstly at classroom level, secondly through a whole school approach and thirdly at a wider community level. This continuum of support creates the flexibility to meet needs more appropriately. If your child requires additional support, we will work in partnership with you to identify, assess and meet his/her needs.

#### **4.6.11 If my child loses his/her friendship group how will he/she be supported?**

Children need to be resilient to be active participants in the wider world, and this develops through understanding their emotions, learning coping strategies and a gradual planned supported exposure to a range of life's experiences. The social and emotional needs of individual pupils will be carefully considered throughout the transition planning process. Staff will be confident, equipped and supported to meet these needs.

#### **4.6.12 How will all pupils be able to feel included?**

All schools are working to become more autism and dyslexia friendly with an emphasis on nurturing approaches. This means that all schools will support your child's language, literacy, numeracy and communication needs; along with their social and emotional development. Training will be provided on a regular ongoing basis to all staff.

## **5. Alternatives to the Proposal**

### **5.1 Alternative possibilities considered are:**

#### **5.1.1 Retention of the status quo;**

- 5.1.2 Retention of Newtonhill as Enhanced Provision Centre and implementation of Mill O' Forest Enhanced Provision Centre.
- 5.2 Retention of the status quo does not align with the agreed nine area model.
- 5.3 Frequently Asked Questions

#### **5.3.1 Why can't there be enhanced provision in Newtonhill, Portlethen and Mill O' Forest Schools?**

At present the Enhanced Provision Centre for the Portlethen and Stonehaven clusters is located at Newtonhill School, Newtonhill.

Implementation of the nine area model means that each cluster will have one primary Enhanced Provision Centre.

It is proposed that the primary Enhanced Provision Centre at Newtonhill will be relocated to Portlethen Primary School where the need is greatest and has been increasing year on year.

The only remaining cluster without primary Enhanced Provision is Stonehaven and the proposal is to develop a new primary Enhanced Provision Centre at Mill O' Forest School, Stonehaven.

In Aberdeenshire we are committed to providing the right support, in the right place, at the right time. Our aim is to support children and young people to remain with their own families and, as far as possible, to educate them in their local schools within their own communities. Presumption of mainstreaming means that every effort will be made to accommodate the needs of learners within mainstream classes with their peers, with appropriate support from staff and access to resources. The Enhanced Provision Centres and Community Resource Hubs complement the provision within our mainstream schools and together they provide a continuum of support across Aberdeenshire. Learners have the opportunity to access this flexible support structure, making appropriate use of both mainstream opportunities and targeted and specialist support.

## **6. Sustainability**

- 6.1 The proposal offers a sustainable solution that will provide equity of access to support across Aberdeenshire and enhance existing provision. The introduction of Enhanced Provision in Stonehaven and the relocation of Enhanced Provision from Newtonhill to Portlethen will address population growth and increasing

numbers of children with additional support needs in Stonehaven and Portlethen.

- 6.2 The proposal will reduce travel and improve the environmental impact.

## **7. Equal Opportunities**

- 7.1 An Equality Impact Assessment (EIA) is a statutory requirement of the Council to assess the policies and practices necessary to meet the requirements of anti-discrimination and equalities legislation. It also affords an opportunity for the Council to consider the impact on the education service. In addition an EIA can provide more information to develop and deliver services that meet the needs, in this case, of children and parents.
- 7.2 The aim of an EIA is to examine policies and practice in a structured way to make sure that adverse effects on equality target groups are avoided. It is also a tool to enable the Council to assess what positive steps it can take to promote equality of opportunity and measure the results of the actions that have been taken.
- 7.3 Having regard to the nine area model of Enhanced Provision, the negative impact identified for a small number of pupils can be mitigated by the transition arrangements detailed in the report.
- 7.4 As part of the consultation process the Council will consult with a range of stakeholders, including staff, parents/carers and children, and will address comments about equality during this consultation.
- 7.5 Under the Equality Act 2010 education providers must not treat disabled pupil less favourably and should take reasonable steps to avoid putting disabled pupils at a substantial disadvantage.

## **8. Implications for Staff**

- 8.1 Teaching staff will be reallocated as appropriate within the proposed Enhanced Provision staffing model and pupil support assistant resource via the agreed formula allocation.
- 8.2 The implementation of the Enhanced Provision at Mill O' Forest, Stonehaven will take place from April 2016.
- 8.3 The implementation in terms of planning for the relocation of Enhanced Provision from Newtonhill to Portlethen will take place from April 2016. In terms of delivery it will take place from August 2016.

## 8.4 Frequently Asked Questions

### **8.4.1 Will staff at Newtonhill School have to move?**

There will be very little change. Teaching staff will be reallocated as appropriate within the proposed Enhanced Provision staffing model and pupil support assistant resource via the agreed formula allocation. Any changes to staffing will be very carefully planned and phased. Aberdeenshire Council's HR policies and procedures will be followed at all times

### **8.4.2 Will these changes affect staff contracts?**

In general, staff contracts will not be affected by the proposals. Support for Learning teachers and Pupil Support Assistants have contracts to school clusters, not to individual schools and so the proposal does not affect the majority of staff contracts or job remits. Where individual staff do not have a contract to a school cluster, implementation of any changes will be carried out in line with HR policies and procedures.

### **8.4.3 It is already difficult to recruit staff. How will these proposals affect this?**

It is acknowledged that recruitment is an issue in Aberdeenshire and measures are being taken to address this. The Additional Support Needs CPD & Training Strategy aims to provide staff with an enhanced level of training and expertise to meet a range of needs. This creates opportunities for career development and progression.

### **8.4.4 How will children be affected by changes to staffing?**

Any changes to staffing will be very carefully planned and phased to ensure that there is minimum impact on children.

## **9. Arrangements**

- 9.1 This document was considered by Aberdeenshire Council's Education, Learning and Leisure Committee on 28 May 2015 when it was agreed that it should be issued as a basis for consultation. No decision will be taken by the Council on the proposal contained in the paper until after the end of the consultation process. For further information on the consultation process use the link:

[http://www.legislation.gov.uk/asp/2010/2/pdfs/asp\\_20100002\\_en.pdf](http://www.legislation.gov.uk/asp/2010/2/pdfs/asp_20100002_en.pdf)

9.2 A copy of this document will be issued free of charge to all of the consultees listed on the first page of this document and it will also be published on the Council's website:

[www.aberdeenshire.gov.uk](http://www.aberdeenshire.gov.uk)

9.3 Officers engaged with staff of Mill O' Forest, Newtonhill and Portlethen Schools in June 2015 to ensure they were informed of the proposal and possible impact and were aware of the Statutory Consultation process.

9.4 The period for consultation will extend from Monday 24 August 2015 until Friday 09 October 2015 covering a period of 30 school days.

9.5 Three public meetings will be held at the following venues at 6.30 pm on the dates stated:

- Portlethen Primary School, Portlethen – Tuesday 1 September 2015
- Newtonhill Primary School, Newtonhill – Thursday 3 September 2015
- Mill O' Forest Primary School, Stonehaven – Tuesday 8 September 2015

9.6 Anyone wishing to attend the meetings is welcome. The meetings will be convened by the Council and the Council will present the reasons for bringing forward the proposal. There will be an opportunity for questions and comment. A note will be taken so that comments can later be summarised and considered.

9.7 A meeting will be organised for pupils accessing the Enhanced Provision Centre at Newtonhill School, and opportunities will be arranged for all current pupils at Portlethen School and Mill O' Forest Primary School to engage in the consultation during September 2015.

9.8 The public will be able to access an online survey via the Aberdeenshire Council web-site:

[www.aberdeenshire.gov.uk](http://www.aberdeenshire.gov.uk)

or via the direct link:

[https://www.surveymonkey.com/s/Enhanced\\_Provision\\_Portlethen\\_Stonehaven\\_Newtonhill](https://www.surveymonkey.com/s/Enhanced_Provision_Portlethen_Stonehaven_Newtonhill)

9.9 Written comments can be emailed to:

[Enhancedprovisionproject@aberdeenshire.gov.uk](mailto:Enhancedprovisionproject@aberdeenshire.gov.uk)

or posted to:

Rhona Jarvis, QIM: Enhanced Provision  
Woodhill House  
Westburn Road  
Aberdeen AB16 5GB

- 9.10 A copy of this document will also be sent to Education Scotland (ES). ES will also receive a copy of any relevant written representations that are received by the Council during the consultation period or, if ES agree, a summary of them. ES will further receive a copy of any oral representations made at the public meeting and a copy of any other relevant documentation. ES will then prepare a report on the educational aspects of the proposal. In preparing their report, ES may visit the school and make such reasonable enquiries as they consider appropriate.

## **10. Consideration of Consultation Responses**

- 10.1 Aberdeenshire Council will review the proposal having regard to the Education Scotland Report, written representations that it has received and oral representations made to it by any person at the public meetings. It will then prepare a report on the consultation. This report will be published in electronic and printed formats. It will be available on Aberdeenshire Council web-site and from Council Headquarters, as well as at all schools identified within the Portlethen and Stonehaven Clusters, free of charge. Anyone who has made written representations during the consultation period will also be informed about the report. The report will include a record of the total number of written representations made during the consultation period, a summary of the written representations, a summary of the oral representations made at the public meeting, the Authority's response to the Education Scotland Report as well as any written or oral representations it has received, together with a copy of the Education Scotland Report and any other relevant information, including details of any alleged inaccuracies and how these have been handled. The report will also contain a statement explaining how the Council has complied with the requirement to review the proposal in light of the Education Scotland Report and representations (both written and oral) that it received. The Consultation Report will be published at least 3 weeks prior to the Council making a decision.

## **11. Decision Making**

- 11.1 In the event that the Council approves the reallocation and relocation of services, it is required to notify the Scottish Ministers within 6 working days of that decision and provide them with a copy of the Proposal Document and Consultation Report in accordance with the Schools (Consultation) (Scotland) Act 2010.

## **12. Conclusion**

- 12.1 The new Enhanced Provision nine area model aims to increase capacity at a school and cluster level for all learners to ensure greater consistency of, and equity of access to, an improved quality of provision across the authority.
- 12.2 The Council believes that the measures proposed in this document will enhance the provision of education across Aberdeenshire.