



**ABERDEENSHIRE HERITAGE: SCHOOLS & LIFELONG LEARNING**  
**MUSEUM VISIT BOOKING FORM**

**HOW TO BOOK YOUR MUSEUM VISIT**

1. Please contact our Curatorial Assistant at the Museum you wish to visit, to check the day you require is available.
2. We welcome preliminary Teacher/Group leader visits to discuss the learning objectives of your School Class/ Community Group. Please ask the Curatorial Assistant if there are any on-line resource packs, digitised photo albums, talks, travelling display cases or handling collection loan kits, helpful to your study theme. If not, please advise us and we will take note for the future.
3. You will receive confirmation by email of your visit, once you have returned this booking form; remember there is high demand during term time, so an early reply is welcome. *Please send to the Curatorial Assistant:-*  
*theirfirstname.theirsurname @aberdeenshire.gov.uk*
4. So we meet your expectations now, and in the future, please could you help us by completing the following applicable details:-

Date of Visit <i>Confirm time with Curatorial Assistant</i>	Name of School or Group
Contact Name:-	Contact Email address:-
Contact Tel. No:-	Class:-
No. of Group Supervisors* <i>[For safety's sake, no more than Ten pupils per Group Supervisor]</i>	No. of pupils or in group:-
<i>Which topic are you studying?</i>	<i>Our Study topic is:-</i>
<i>What Educational Resources have you requested for your visit/study</i> <i>Please circle Yes / No</i>	<i>Talk or workshop</i> Yes / No
<i>Online resource pack ?</i> Yes / No	<i>Online digital photo album ?</i> Yes / No
<i>Travelling display case?</i> Yes / No	<i>Handling collection loan kit?</i> Yes / No
<i>What we need in future are resources on the topic of:- ----- →</i>	<i>Please write here</i>

***Thank you for helping us to continuously improve our education & access service for you!***