

**PROCEDURE FOR REQUESTING DELAYED ENTRY TO PRIMARY 1  
CHILDREN BORN BEFORE 1 MARCH 2007  
SESSION 2011-12**

Parents/Carers of children wishing to delay the entry of their child into primary school AND access an additional year of funded pre-school education should request a delayed entry using a *Delayed Entry Request Form*.

**1. Children born January or February 2007**

These children have a statutory right to a delayed entry. If the parent/carer chooses to exercise this right, a *Delayed Entry Request Form* should be obtained from and returned to the pre-school setting they wish their child to access her/his delayed year. Only Section A should be completed and the form signed.

These requests for delayed entry will be agreed.

Pre-School Settings should send out confirmation of delayed entry placement to parents/carers on Wednesday 30 March 2011.

<b>NOTE</b> <i>Delayed Entry Request Forms</i> should be entered into NAMS.
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**2. Children born between 1 August and 31 December 2006**

A *Delayed Entry Request Form* should be obtained from and returned to the Primary School where the parent/carer intends to enrol the child for Primary 1. An *Admission Form A* must also be completed and returned at the same time.

These children will have significant additional support needs identified on the *Delayed Entry Request Form (Sections B and C)*. Please refer to **Procedure for Children with Significant Additional Support Needs**, (Section D, Point 6).

Decisions about delaying these children's entry into Primary 1 are made by the Children's Services Network Pre-School Education Admissions Panel, chaired by an Officer of Aberdeenshire Council Education, Learning & Leisure Service.

<b>NOTE</b> <i>Delayed Entry Request Forms</i> should be entered into NAMS. However, for children born between 1 August and 31 December 2006 where the setting of choice for the delayed entry request is not the school where the parent/carer is intending to enrol the child from Primary 1, or where the school does not have a nursery attached and therefore has no access to NAMS, a copy of the completed form should be forwarded to the appropriate Area Education Office for entry into NAMS as soon as possible but no later than 9 February 2011.
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