

Please fill in every section of this form. Write in black ink and in block capitals. If you do not send us all the information we ask for, it may take us longer to process your application. Please read all the attached notes before you fill in this form.

For official use only

Application reference

Fee paid

Receipt number

Aberdeenshire Council General Planning Application (DI)

1 Your details

Name:

Address:

..... Postcode:

Daytime phone number: E-mail address:

2 Your agent's details

Name: Contact name:

Address:

..... Postcode:

Phone number:..... Fax number:

E-mail address:

3 Address of the proposed development (if different from question 1 above).

Address:

..... Postcode:

4 Area of site (give the site area in hectares or parts of a hectare). ha

5 Description of the proposed development (please describe your proposal in as much detail as possible).

.....
.....

6 Existing use of land and or buildings

.....

7 Application type (please specify the type of permission you wish to apply for).

Full Planning Permission

Planning Permission in Principle

Approval of Matters Specified in Conditions relevant planning permission in principle ref:

Change of Use of Land or Building

Removal or Variation of Condition relevant permission ref and condition no:

Have you discussed your proposal with the Planning Service prior to submission? Yes No

Date and reference number of other relevant applications

If an application for planning permission in principle, which details, if any, do you wish to be considered as part of this application:.....
.....

If an application for approval of matters specified in conditions please detail the relevant condition number/s:
.....

8 Residential development

Number of additional dwellings proposed

9 Proposed external building materials, if applicable (please give details and colours).

Outside walls

Roof covering

Boundary (fences and walls)

Windows and doors (for example, white painted timber, brown UPVC)

10 What is the gross floor space (by external measurement) of all non-residential buildings to which this application refers (please give all floor areas in square metres).

Existing accommodation					Proposed new accommodation created by					Total resulting	
Use	Retained in existing use		Lost by change of use, conversion or demolition		Use	New building or extensions		Change of use or conversion of existing building			
	No of units	Gross floorspace	No of units	Gross floorspace		No of units	Gross floorspace	No of units	Gross floorspace	No of units	Gross floorspace

11 Does the proposal involve the use, storage or manufacture of hazardous materials?

(these include paint, liquified petroleum gas, hydrogen, liquid oxygen, etc).

Yes No

If yes, please give details in a covering letter.

12 What means of access is proposed?

Use an existing access Improve an existing access Form a new access

If an application for planning permission in principle please describe the location of the proposed access point:

.....

.....

.....

13 What provision is being made for parking? Please show the location of all parking (including all areas required for loading and unloading) on the plan. Show the areas required for employees, visitors and operational vehicles.

	Cars	Lorries	Bicycles	Disabled
Existing number of spaces				
Proposed number of spaces				
Total number of spaces				

14 What is the estimated total number of vehicle movements into and out from the site in a normal working day? Please include all vehicles other than individual employees driving to work.

Cars	Lorries

15 What will be the operating times of all activities carried out on site?

	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start							
Finish							

(a) Give the standard operating times.

(b) Are the standard operating times likely to be varied? Yes No

If yes, please give details

16 How will water supply be provided?

New public	<input type="checkbox"/>	Existing public	<input type="checkbox"/>
New private	<input type="checkbox"/>	Existing private	<input type="checkbox"/>
Not applicable	<input type="checkbox"/>		

17 How will foul sewage be disposed of?

Public sewer	<input type="checkbox"/>	Not applicable	<input type="checkbox"/>
New septic tank to soakaway	<input type="checkbox"/>	Existing septic tank to soakaway	<input type="checkbox"/>
New septic tank to watercourse	<input type="checkbox"/>	Existing septic tank to watercourse	<input type="checkbox"/>
Other <input type="checkbox"/>	Please specify		

18 How will surface water be disposed of?

Separate soakaway	<input type="checkbox"/>	Not applicable	<input type="checkbox"/>
Sustainable Urban Drainage System	<input type="checkbox"/>		
Other <input type="checkbox"/>	Please specify		

19 Will any trees or hedges be affected?

If any trees or hedges require to be felled, cut back or may otherwise be affected as a result of the proposed development, provide full details on the site plan.

20 Certificate of agricultural holding (please tick one box)

None of the land to which this application relates constitutes or forms part of an agricultural holding.

The land, or part of the land, forms part of an agricultural holding.

2 | Certificate of notice to owners/agricultural tenants (please tick one box)

If you do not own all the land or property to which the application relates, or there are agricultural tenants, you must notify all the owners and agricultural tenants prior to submitting this form.

21 days before the date of this planning application, no person (other than the applicant) was the owner of any part of land to which the application relates or an agricultural tenant.

The applicant has given notice to every person (other than the applicant) who, 21 days before the date of this planning application, was the owner of any land to which the application relates or an agricultural tenant. They are:

Name of owner/tenant	Address	Date notified

The applicant is unable to give notice to every person (other than the applicant) who, 21 days before the date of this application, was the owner of any land to which the application relates or an agricultural tenant. The applicant has taken the following steps to ascertain the names and addresses of those to whom he has been unable to give notice. Please detail steps taken:

.....
.....
.....

Declaration

The information I have given on this application form is correct.

I have enclosed the necessary plans (see guidance notes) and a fee of £

You should make your cheque payable to 'Aberdeenshire Council'.

I have given the necessary notice to any landowners and agricultural tenants who the development would affect.

Your or your agent's signature: Date: / /

You may also need Listed Building Consent, Conservation Area Consent or a Building Warrant for your proposal. You can get advice and forms from your local Planning and Environmental Services office.

If you have difficulty reading this paper, please telephone 01569 768265.

Data Protection Act 1998

Please note that when you submit a planning application, the information on this form and any associated documentation will be held in the Planning Register to which public access is required. The information will also be available to members of the public via the Council's website and the Weekly List of planning applications.