

For official use only  
Application reference  
.....  
Fee paid  
.....  
Receipt number  
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Please fill in every section of this form. Write in black ink and in block capitals. If you do not send us all the information we ask for, it may take us longer to process your application. Please read all the attached notes before you fill in this form.

## Aberdeenshire Council Non-Statutory Consultation (NSC)

### 1 Your details

Name: .....

Address: .....

..... Postcode:

Daytime phone number: .....

E-mail address: .....

### 2 Your agent's details

Name: ..... Contact name: .....

Address: .....

..... Postcode:

Phone number:..... Fax number:.....

E-mail address: .....

### 3 Address of the proposed development (if different from question 1 above).

Address: .....

..... Postcode:

### 4 Area of site (give the site area in hectares or parts of a hectare). ha

### 5 Description of the proposed development (please describe the proposal in as much detail as possible).

.....  
.....

### 6 What is the estimated cost of the proposed development?

.....

### 7 Existing use of land and or buildings

.....

### 8 Application type (please specify the type of permission you wish to apply for).

Non-Statutory Consultation

Have you discussed the proposal with the Planning Service prior to submission? Yes  No

Date and reference number of other relevant applications.....

### 9 Residential development

Number of additional dwellings proposed .....

**10 Proposed external building materials, if applicable** (please give details and colours).

Outside walls .....

Roof covering .....

Boundary (fences and walls) .....

Windows and doors (for example, white painted timber, brown UPVC) .....

.....

**11 What is the gross floor space** (by external measurement) **of all non-residential buildings to which this application refers** (please give all floor areas in square metres).

Existing accommodation					Proposed new accommodation created by					Total resulting	
Use	Retained in existing use		Lost by change of use, conversion or demolition		Use	New building or extensions		Change of use or conversion of existing building			
	No of units	Gross floorspace	No of units	Gross floorspace		No of units	Gross floorspace	No of units	Gross floorspace		

**12 Does the proposal involve the use, storage or manufacture of hazardous materials?** (these include paint, liquified petroleum gas, hydrogen, liquid oxygen, etc).

Yes  No

If yes, please give details in a covering letter.

**13 What means of access is proposed?**

Use an existing access  Improve an existing access  Form a new access

If an application for planning permission in principle please describe the location of the proposed access point:

.....

.....

.....

**14 What provision is being made for parking?** Please show the location of all parking (including all areas required for loading and unloading) on the plan. Show the areas required for employees, visitors and operational vehicles.

	Cars	Lorries	Bicycles	Disabled
Existing number of spaces				
Proposed number of spaces				
Total number of spaces				

**15 What is the estimated total number of vehicle movements into and out from the site in a normal working day?** Please include all vehicles other than individual employees driving to work.

Cars	Lorries

**16 What will be the operating times of all activities carried out on site?**

	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start							
Finish							

(a) Give the standard operating times.

(b) Are the standard operating times likely to be varied? Yes  No

If yes, please give details .....

**17 How will water supply be provided?**

New public  Existing public   
 New private  Existing private   
 Not applicable

**18 How will foul sewage be disposed of?**

Public sewer  Not applicable   
 New septic tank to soakaway  Existing septic tank to soakaway   
 New septic tank to watercourse  Existing septic tank to watercourse   
 Other  Please specify .....

**19 How will surface water be disposed of?**

Separate soakaway  Not applicable   
 Sustainable Urban Drainage System   
 Other  Please specify .....

**20 Will any trees or hedges be affected?**

If any trees or hedges require to be felled, cut back or may otherwise be affected as a result of the proposed development, provide full details on the site plan.

## Declaration

The information I have given on this application form is correct.

Your or your agent's signature: ..... Date: ..... / ..... / .....

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You may also need Listed Building Consent, Conservation Area Consent or a Building Warrant for your proposal.  
You can get advice and forms from your local Planning and Environmental Services office.

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If you have difficulty reading this paper, please telephone 01569 768265.

### **Data Protection Act 1998**

Please note that when you submit a planning application, the information on this form and any associated documentation will be held in the Planning Register to which public access is required. The information will also be available to members of the public via the Council's website and the Weekly List of planning applications.