

**Aberdeenshire Sports Council  
Executive Meeting Minutes  
Held on Wednesday, 2<sup>nd</sup> September, 2009  
At the Community Centre, Maud**

Present:- Jim Conn, Albert Middler, Keith Leslie, John Chapman, James Lessells, Bill Conn, Jan Stander, Cllr Ron McKail, Gordon Greig, Erica Jones, Tim Stephen, Alison Hodgson and Tracy McGarry.

**1. Apologies:** Gordon Ingram and Cllr Hazel Al-Kowarri, Oliver Barsby.

Jim Conn, Vice President opened the meeting and welcomed Erica Jones, the new active schools network representative.

Jan asked to be included onto the Minutes distribution list, as he had not received a copy of the Agenda or previous minutes.

Jim Conn asked if a draft copy of the minutes could be sent to all committee members before finalising and distribution. Tracy agreed to set a trial, but any amendments would have to be advised within 3 days.

**2. Minute of previous meeting:**

The previous minutes 3<sup>rd</sup> June, 2009 were proposed by Gordon Greig and 2<sup>nd</sup> by Albert Middler.

**3. Matters Arising:**

**McIntosh Plant** – ASC to pay out £500 each for the Young Male and Young Female Winners of the ASC Awards. Unfortunately McIntosh Plant were invoiced the wrong amount, which would have covered this. It was agreed if McIntosh Plant were involved next year, all parties would be made aware of the donations and it would be sorted beforehand. As there is some confusion on the decision made regarding a further invoice for this year's awards it is suggested that it be discussed further at the next meeting.

**Athletics Forum**

Scottish Athletics will be appointing a regional manager early in 2010. Due to poor attendances at the Athletics Forum Keith suggested that this would be an appropriate time to create a LAP (Local Athletics Partnership) involving Scottish Athletics, Sports Councils, City, Shire and Moray councils.

Development support in the short term to focus on the links from the existing Run, Jump and Throw groups and looking to establish additional groups at Banchory and Peterhead. Keith making a contribution from his own budget toward linking the RJT clubs to existing or new clubs.

A £5000 funding proposal for an Athletics/Active Schools programme has been outlined for a medium sized Sports Hall Athletics programme, leading to a final - this would highlight any local talent emerging. ASC will support development of project. £1000 has already been allocated to forum and ASC would be happy to consider further funding.

The level 1 course which was cancelled earlier in the year, would now be going ahead on the 12<sup>th</sup> September 2009 at the new Aberdeen Sports Village. Support will be offered to local new coaches on the course list and Keith will work out how they could be integrated into the local athletics club and development structure.

**Sports Medicine Centre**

The centre at Inverurie was down to two Physio's' and one Doctor, originally 5 physio's. Any outreach would therefore be limited. It is currently running at 1.5 visits per day, capacity is 3. Averaging three people per week, 180 per year. John felt that the numbers could increase when club teams start within the next few months. James considered £1000 far too much funding. Maybe ASC should move on and support clubs with a contribution being made to

private funding. It was agreed that payment would be made this year, but they would have to show they have moved on next year or no funding would be provided. Keith would obtain update from Andy Miller.

Jan reported GC were considering providing a course, run by qualified physio's, so club coaches or members would have the opportunity of learning the basics, first hand i.e. how to strap an injury correctly. It would also be worth considering having an access agreement with physio's in a club locality.

### **Clubcap**

Keith would be meeting with Fraser Govan and Andy Miller who manage the strategic side of sports development, with Keith providing the operational side, in an attempt to blend the two together and will pass information on to distribute to the committee. Fraser to shadow trainee assessors.

Christine is gathering information on Clubs registered for Clubcap, to calculate which stage each club had reached.

Assessor payments. Andy Miller has a system in place to pay AC employees. Voluntary ASC committee members would be paid for service. James said Clubcap was not charging enough to cover these payments and PAYE would be deductible. Tracy advised only herself and Gordon Ingram were actually Assessors, on average each assessment takes six months to complete, the maximum per year would amount to £400 which is highly unlikely to happen as there are plenty of AC employees engaged as Assessors. This payment of £100 covered visits, investigatory hours, report writing, telephone calls, etc; the assessment process is calculated as taking approx 8 hrs. 30 clubs are to be targeted this financial year.

### **Logo**

The official theme has been presented, decisions made – darker of the blue shades, Aberdeenshire would be one single colour, not split. Committee would like to see how a scaled down version would look. New logo would be used on leisurewear, events, programmes, newsletters etc.

### **4. Aberdeenshire Council Update**

Tim updated the committee on the last three years Sports Strategy, which although not in place, provided good information and suggestions. Overall the new strategy would be short. The action plan is to create an aquatic strategy, increasing participation and performance. AC has to demonstrate its single outcome agreement is objective.

The key components in achieving would be developing "participation - more people using an improving quality of infrastructure with clubs having an important role in developing effective pathways."

Infrastructure comes from clubs themselves. The sub-section Pitch Survey and Facilities Planning model in Scotland uses a mathematical model, where in a particular country they would take Area/People/Sports and work out from the formula. No account is taken of culture, accessibility. For 2008 to 2016 AC a plan to put forward, outdoor pitches/play areas was approved. When AC builds a new academy, they will ensure, quality sports facilities are provided.

Jim asked what the next stage was; Tim advised that the template for consultancy would be back early next year. It will be sent to all interested bodies, will be strict, tight and focussed and must tie into strategy.

Tim was asked about the new Sports Village and if Shire had any rights to bookings. Although they had secured 40 hours of swim time in pool, Shire is a junior contributor and so no allowances were made. Ron McKail said he had visited and the village was well worth a visit.

## **5. Feedback from Working Groups**

See Minutes and attachments

## **6. Grant Aid Applications**

All grants were awarded, with the exception of Aberdeenshire Synchronised Ice Skating; further investigations need to be made regarding the number of Shire participants in the team and will be deferred to next meeting. Fraserburgh Bressuire Twinning application was refused, as no affiliated clubs were involved in the event. The Westhill Swimming Club application will also be referred to the next meeting.

James questioned the validity of some applications, as the amount of aid different clubs requested varied greatly, especially when they are all attending the same event. Tracy asked if we should consider standardising our grants criteria more in line with GC. Jan informed the committee GC's expenses were capped and as the higher performance and level 3 guidelines were being integrated, it made sense to look at other areas at the same time. Keith will email grant and scholarship forms

Acceptance of the grants: proposed by Cllr. Ron McKail and 2<sup>nd</sup> by Albert Middler.

## **7. Treasurers Report**

Accounts Summary was presented, a hard copy only will be sent on request.

## **8. SALSC/Grampian Coaching**

Jim informed the committee, that Meldrum Academy is part of a multinational EC bid for funding for Health Enhancing Programmes. and is 1 of 6 schools across Europe chosen to receive this funding. He felt that if accepted it will be an exciting project with 40,000 to 50,000 euros in funding

A letter of thanks had been received by Oliver Barsby in relation to the Ladies Golf Event.

Jan reported that Grampian Coaching will be including 7 categories for National Coaching Awards.

## **9. A.O.C.B**

Alison mentioned that Fraser still had ASC promotional items at his office and asked if we could arrange collection from Fraser.

The next Newsletter is due out in October, any information needed to be included should be sent to Christine and Tracie before end September.

## **Awards Evening**

The organising of this event needs to commence shortly.

## **Insurance**

We are almost at the end of year for the Insurances, new premiums etc, need to be started soon.

## **10. Correspondence**

Huntly Nordic requested we include Andrew Musgrave's recent successes to be included in the newsletter.

An invite had been received, for two members of the Executive committee, to attend Sports Moray for their annual Award Evening.

Tayside & Fife has sent in their Annual Report.

Lanarkshire 2011 – the official magazine had been received.

## **11. Dates of next meetings**

**Development Meeting** Tuesday, 6<sup>th</sup> October, 2009, 7.00 pm at Meldrum Academy

**Finance Meeting** Wednesday, 7<sup>th</sup> October, 2009, 7.00 pm at Meldrum Academy

**Executive Committee Meeting**, Wednesday 4<sup>th</sup> November, 2009, 7.00 pm at Meldrum Academy