

**Minute of Executive Committee Meeting
Held on 3rd June 2009 at Meldrum Academy, Oldmeldrum.**

Present:- James Lessells, Alison Hodgson, Jim Conn, Fraser Govan, Gordon Ingram, Lynn Walster, Gordon Greig, Keith Leslie, Tracy McGarry, John Chapman, Albert Middler, and Kenny Gibb.

1. Apologies.

Apologies were received from Rhona Lawrence, John Wills, Kevin Davies, Jamieson Shearer and Bill Conn.

2. Election of Office Bearers

Chair – Kenny Gibb	Proposed by Lynn Walster	Seconded by Jim Conn.
Vice Chair – Jim Conn	Proposed by Kenny Gibb	Seconded by Gordon Ingram
Treasurer – James Lessells	Proposed by Lynn Walster	Seconded by Kenny Gibb
Secretary – Tracy McGarry	Proposed by Jim Conn	Seconded by Gordon Ingram

Alison Hodgson will remain in the post as Secretary until after the next meeting so that Tracy will be able to shadow her in the post for that time.

All the above officers agreed to accept the posts.

Working Groups – it was agreed to send an email to new members giving details of the work of the two Working Groups and asking them to select which group they wished to attend.

The meeting expressed some concern over the apparent lack of interest and support from some of the elected councillors assigned to the Executive Committee. Kenny agreed to draft a letter to Aberdeenshire Council to see if this situation could be resolved.

3. Meeting (29/4/09).

The minute of the previous meeting was accepted as a true record.

Proposed:- Gordon Ingram Seconded:- Gordon Greig

4. Matters Arising.

a). Sports Awards Evening – there is some confusion over the level of sponsorship received from MacIntosh Plant. They have currently paid £500 for the sponsoring of two categories of award, and the category winners are thought to have received a cheque for £250. Keith reported that MacIntosh Plant input into sports sponsorship in Aberdeenshire has increased from £20,000 to £30,000 with funding for various activities and awards to individual athletes. It was agreed that Kenny and Jim arrange to meet Andy Miller and Keith Leslie to discuss this matter.

b). Sports Hall Athletics – Keith reported on the progress of the Athletics Forum and thanked Dawn Davidson for her ongoing work in the development of the forum. Fourteen Athletics interest groups have been surveyed and ten have responded. The constitution is being prepared at present.

The athletics course is still proving difficult, despite 20 names being put forward. Pressure is being put on Scottish Athletics to put on a course in August. A meeting is scheduled for 24th June where this will be discussed.

There is an ongoing need to encourage members to attend to ensure that the forum develops and is not just an interest group.

c). Sports Medicine Centre – There has been no contact from Andy Miller since the last meeting. The centre is open for 2 hours on Monday and Thursday, but John Chapman stated that he would like to see it used more. He stated that he could not understand why the Centre was not used more; marketing is done through the Sports Centre with leaflets etc. He agreed to provide information about take up of the service at the next meeting. Keith agreed to contact Andy Miller regarding the provision of an article on the Centre to be included in the next newsletter. It was also suggested that posters be put up at all Sports Centres and facilities.

Fraser suggested that the Centre could buy into physiotherapists attached to the Grampian Institute of Sport; he agreed to contact Craig Faille to discuss this.

It was agreed that Kenny and Keith arrange to meet Andy to discuss this matter further.

d). ClubCAP – Fraser reported on the following clubs that have applied for accreditation – UK Sooyang Do – received standard accreditation.

Garioch Gym Club – Tracy to assess.

Garioch Gym Club – Gordon to shadow Fraser.

Garioch RFC – Sportsmatch obtained.

Deveronvale FC – need maintenance assessment.

Maroc – end of two year period, need to be re-assessed.

Doric Bowmen – awaiting paperwork/assessment.

A survey has been sent to all clubs who have been sent a manual but have not yet applied for assessment, or clubs who have received a reduced grant for a manual.

The administration of ClubCAP is now based in the Macduff office. Christine and Tracey are now dealing with the database and have all the files.

e). Logo – Copies of all the logos (from A/shire Corporate Design team and from Lynn's daughter) were distributed to members. Keith explained that Aberdeenshire Council considered that a new Sports Council logo was required as it now expected the Aberdeenshire Council logo to be included on all partners letterheads/website etc and it was felt that the two logos were too similar. Two logos were selected to put for development to the Corporate Design team, although Fraser did point out that one design could present problems for printers due to lines and colour shading.

5. Aberdeenshire Council Feedback.

Keith reported that the first draft of the Sports Strategy has been issued. It is a short (8-9 pages) document that highlights the Reaching Higher document, but does not contain any detail. Keith is due to meet Tim Stephen to discuss the consultation process. The Committee agreed to Keith's suggestion that Tim to do a power point presentation at the next Executive Committee (Keith to arrange this).

Sportspass – Keith is currently identifying talented athletes who should be eligible for the Sports Pass scheme (this offers holders discounted rates at Aberdeenshire Sports facilities). He has also found that there are no cross boundaries with Aberdeen City Council and will be having discussions to try to rectify this.

At the end of June Keith is planning to match those on his list with current grant applicants in an attempt to identify athletes on the way up, and those on the way down. Active Schools – Fraserburgh are about to recruit co-ordinators for the Academy. Website – Keith reported that the website continues to build, he has had a meeting with Christine and Tracey to identify further developments. He now wants clubs to fire items in for inclusion so that an events calendar can be included. Club insurance needs to be included, Lynn will provide information to be put into the website. John Chapman reported that he had found the links on the site were for SportsEngland not SportsScotland – Keith will address this.

6. Grant Aid Applications.

A list of grants was distributed to members attending the meeting, and an updated copy will be circulated with this minute.

Additional grants were also approved for:-

George Watt (Surfing – attending Sri Lankan invitational event) - £200

William Keith (Equestrian, attending Special Olympics and needing a special radio hearing aid in order to attend) - £100 ex gratia payment.

Grampian Special Olympics – Leicester July 2009, although an application for funding has not yet been received it was felt appropriate to agree a level of funding prior to this event. It was agreed to provide funding of £1000.

Grampian RFC have requested that the funding of £600 be increased to £1000 as they had applied for ClubCAP in January but had not yet been assessed. It was agreed that the level of funding remain at £600.

The grants were approved by Jim and seconded by Kenny.

7. Treasurers Report.

The treasurer's report was distributed to those attending the meeting (copies are available from the Secretary on request).

8. SALSC and Grampian Coaching updates.

Grampian Coaching - Fraser reported that 3300 coaches have attend course a figure that is double that from the previous year.

SALSC – Jim reported on the DGI Youth Leaders Course in Denmark from October to December. It is hoped that Alan Still will be able to nominate a young person to attend this prestigious course.

USEP (French Sports for All) have been visiting Scotland, although they were unable to visit Aberdeenshire. They are encouraging all children from 3 to 12 years to do physical activity. He will pass on information to the Committee and for Active Schools.

He also reported on a recent meeting with Shona Robertson (Public Health and Sports Minister). He will prepare a full report for the next meeting.

SALSC tournaments –

15th June 2009 – Ladies Golf at Kintore (Kenny organising).

9. Dates of Next Meetings.

Working Group meetings-:

Finance – Monday 24th August 2009, 7pm Meldrum Academy.

Development – Tuesday 25th August 2009, 7pm Meldrum Academy.

Executive Committee Meeting – Wednesday 9th September 2009, Community Service Centre Centre, Market Street, Maud, AB 42 4NH. This meeting will commence at 6.30pm with an Open meeting for all affiliated sports clubs. (Jim to arrange venue)

10. AOCB.

A). Fraser raised his concerns over the funding of ClubCAP. The manual costs clubs £15, but the assessment process is likely to cost the Sports Council approx £100, he felt that an increase of costs should recognise this even though this could put clubs off applying for accreditation. It was agreed that this matter should be discussed at the next Development meeting.

Club Network Evenings – further evenings to be discussed at the next Development meeting.

Newsletter – next newsletter is due to be distributed early July. Articles/ reports are needed, please send to Christine as soon as possible.

11. Correspondence.

A list of correspondence was distributed to members attending this meeting.