

ABERDEENSHIRE SPORTS COUNCIL CONSTITUTION

1. NAME

The Sports Council shall be known as the "Aberdeenshire Sports Council".
(hereafter referred to as the "Sports Council").

2. OBJECTS

The objects of the Sports Council shall be:-

- (i) To encourage interest and participation in sport in Aberdeenshire.
- (ii) To provide a forum to enable individuals, sports clubs, and other organisations primarily directed to the development and promotion of sport to meet and discuss their activities and problems with a view to assisting one another in enhancing the sports facilities and activities available in Aberdeenshire.
- (iii) Where appropriate to submit recommendations to the Aberdeenshire Council to assist them in discharging their duties as the local authority.
- (iv) To assist sports clubs and allied organisations in their activities by all such means as are available to the Sports Council.
- (v) To give advice and assistance to bring about the establishment of sports clubs within Aberdeenshire.
- (vi) To make recommendations to the appropriate sources to promote, encourage and develop the best use of existing sport and recreational facilities within Aberdeenshire, and to be involved in consultation on new facility provision.
- (vii) To assist local sports clubs, organisations and individuals to improve personal performance and to train sports administrators, coaches, leaders, officials, referees and judges.
- (viii) To encourage, with the co-operation of the education authorities, school pupils and school leavers to participate in sport and physical activities.
- (ix) To take such further action as is appropriate to bring about any of the foregoing, and in particular Object (i).
- (x) To be non-political and non-discriminatory.

3. THE EXECUTIVE COMMITTEE

Management of the Aberdeenshire Sports Council, shall be vested in an Executive Committee consisting of:-

- (a) **Three** elected Members appointed by Aberdeenshire Council.
- (b) **Sixteen** volunteer representatives, from affiliated clubs, forums, organisations, individuals, where possible to represent a range of sports and a wide geographical area, elected at the Annual General Meeting of the Sports Council.
- (c) **One** Sports Development Officer, appointed by Aberdeenshire Council Education & Recreation Service.
- (d) **Three** representatives, to be appointed by Aberdeenshire Council Education and Recreation Service, to represent the Community, Primary and Secondary Education Services.
- (e) **One** representative appointed by Aberdeenshire Scottish Disability Sport.
- (f) **Director** of Education & Recreation for Aberdeenshire Council, or representative.
- (g) **One** representative appointed by **sportscotland**.
- (h) **One** representative appointed by Scottish Association of Local Sports Councils.
- (i) **Two** young person representatives (under the age of 25 years) from affiliated clubs, forums, organisations, or affiliated individuals.
- (j) **Any** additional representatives as the Executive Committee may decide.

Estimated number 29 persons.

4. MEMBERSHIP

All individuals, sports clubs and allied organisations directly concerned with sport in Aberdeenshire may apply for affiliation to the Aberdeenshire Sports Council. Each shall pay an affiliation fee to be determined by the Aberdeenshire Sports Council at its Annual General Meeting. Affiliation fees (which shall be for the period of the Sports Council's financial year) shall be paid by 31st August following the Annual General Meeting at which the fee for that year is determined. Aberdeenshire Sports Council reserves the right to refuse or revoke affiliation.

5. OFFICE BEARERS

The Office Bearers shall consist of Chairman, Vice Chairman, Treasurer and Secretary to be appointed from the membership of the Executive Committee at the Annual General Meeting. The Executive Committee will vote to decide Office Bearers.

Professional and Administrative support shall be provided by the Aberdeenshire Council.

6. CO-OPTION

The Executive Committee shall have power to co-opt replacement members in the event of a casual vacancy in the Executive Committee or in the event of fewer than the required numbers of members being appointed in terms of paragraph 3 above at the Annual General Meeting. All such replacement members shall be members of the Sports Council until the next following Annual General Meeting.

7. MEETINGS

Fourteen days notice of meetings of the Sports Council shall be given. The Annual General Meeting shall be held before the end of May of each year, and members wishing resolutions included as items of business at such meeting must submit the terms thereof to the Secretary by 1st April in the appropriate year.

Meetings shall be convened on the instructions of the Chairman as business requires, or on receipt by the Chairman of a requisition signed by one-third of the members of the Sports Council. Such a requisition shall specify the business to be considered at the meeting, and the meeting will be convened within twenty-eight days of receipt of the requisition.

A minimum of four meetings of the Sports Council Executive Committee shall be held in each year. The quorum for a meeting of the Sports Council Executive Committee shall be nine, with a minimum of two Office Bearers and fifteen for the Annual General Meeting, Special General Meeting or Extraordinary General Meeting.

In respect of voting each Executive Committee member present and eligible to vote at an Executive Committee meeting shall have one vote. The Chairman, at meetings of the Sports Council, shall have an additional casting vote.

At a General Meeting of the Sports Council one representative from each affiliated organisation present shall have one vote. Affiliated individuals shall have one vote each. In addition Executive Committee members present and eligible to vote shall have one vote.

8. AMENDMENTS TO CONSTITUTION

This Constitution shall not be amended except by resolution carried by a majority of two-thirds of those present and voting at a General Meeting of the Sports Council. Discussion and voting shall be limited to resolutions of which fourteen days notice shall have been given to members.

9. NOTICES

All notices required by or under this Constitution shall be deemed to have been effectively served by posting or delivery to the last known address of the member and in the case of affiliated organisations, the address shall be that of the Secretary or other Committee Member last registered with the Sports Council.

10. FINANCE

- (a) The Treasurer shall keep proper books of accounts on all financial matters affecting the Sports Council's activities.
- (b) The Sports Council's financial year shall run from 1st April to 31st March each year.
- (c) Monies received on behalf of the Sports Council shall be paid into a Bank Account in the name of "Aberdeenshire Sports Council".
- (d) All cheques drawn against the Sports Council's Account shall be signed by the Treasurer and countersigned by the Chairman, Vice Chairman or Secretary.
- (e) Apart from such total grant aid as may be available by the Aberdeenshire Sports Council, the Sports Council shall also be entitled to receive any direct grant aid and all affiliation fees. The Sports Council will consider applications from affiliated members on merit and disburse its funds accordingly, in accordance with the guidelines of the Aberdeenshire Sports Council Grants Scheme.
- (f) An audited Statement of Accounts for the year to the 31st March preceding shall be presented to the Sports Council at each Annual General Meeting. The Auditors for this purpose shall be appointed by the Sports Council.
- (g) A copy of the audited accounts shall be submitted to the Aberdeenshire Council.

11. WINDING UP

The Sports Council shall not be wound up except by resolution carried by a majority of two-thirds of those present and voting at a Special General Meeting of the Sports Council called for the purpose.

In the event of the Sports Council being wound up, all the funds and assets of the Sports Council shall be handed to the Aberdeenshire Council for disposal for such sports, recreational or other purposes as they in their sole discretion shall determine.