1 April 2011 to 31 March 2012

Aberdeenshire Council

Hire No:

Trading Standards
Gordon House
Blackhall Road
Inverurie
AB51 3WA

Tel: 01467 628323

Hire of Weights/Reference Meter

COMPLETE ALL SECTIONS OF FORM

Details of Equipment Hired	**Equipment Uplifted By:** **Destination**		
Name & Address of Hirer: **Order No:** **Telephone No:**			
Date Equipment Uplifted:	**Date Equipment Returned:**		
Checked Out By:	**Checked In By:**		
Signature of Driver	**Signature of Driver**		
Name of Driver in Block Capitals	**Name of Driver in Block Capitals**		
Expected Date of Return	**Sample Size**	**Sample Off**	**Sample Off**
Condition In Which Returned	**Time Spent (Hours)**	**Time Spent (Hours)**	

Financial Code: **Weights Hire: N256001.6406** **Meter Hire:**	**Charge Details**	**Invoice No:** **Date:**

See Reverse for Charges

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Conditions of Weights Hire

(a) The hirer is responsible for loading/unloading the hired weights to and from the Council's storage area
(b) The hirer must provide sufficient staff to ensure that this is carried out safely and efficiently
(c) The hirer is responsible for ensuring that his staff are properly equipped with protective equipment necessary for the manual handling of weights.
(d) The hirer must arrange a time for the return of the weights to ensure that Consumer Protection staff will be available to receive the weights. Under no circumstances must weights be left unattended on Council Property. They must be delivered into the custody of a member of the Consumer Protection service.
(e) The duration of hire shall not exceed 4 days (excluding weekends and public holidays) unless specific arrangements are made in advance.
(f) The weights shall be tested on their return from hire to establish that they are within tolerance. If subsequent to this test it is found necessary to adjust or clean the weights a charge of £70.80 per man hour for the time spent adjusting the weights will be levied on the hirer.
(g) VAT is chargeable on the fees quoted below

Hire of Equipment and Additional Charges

Hire of Weights

Charge for the hire of any quantity exceeding 250kg for up to 48 hours	£48.00
Charge for the hire of any quantity not exceeding 250kg for up to 48 hours	£20.00
Charge per tonne for each additional day part tonnes charged on a pro-rata basis	£4.80
Where calibration certificate required	£29.00

If you are unhappy with any aspect of the service please contact us at the details below, or if you wish to make a formal complaint please copy and paste the link below.

http://www/haveyoursay/3c_form.aspx

Aberdeenshire Trading Standards Service

Gordon House

Blackhall Road,

Inverurie AB51 3WA

Tel : 01467.628323 or via E Mail : trading.standards@aberdeenshire.gov.uk

Vat registration number : 663 7554 08