

**APPENDIX 2
Petroleum Enforcement Liaison Group – Transfer of Licence Form**

	Aberdeenshire Council	PLA Ref No:
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PETROLEUM FILLING STATIONS – PETROLEUM (TRANSFER OF LICENCES) ACT 1936

This (first) section to be completed by the Current Licensee

		Transferor to complete as appropriate	
Transferor (current licensee's) name			
Address of the Licensed Petrol Filling Station			
		Post Code:	Tel no:
		E-mail:	

I agree to the petroleum licence being transferred to the applicant(s) detailed below.

Signed:		Date	
Print Name		Position	

This (second) section to be completed by the Applicants(s)

I, the undersigned, being the occupier of the premises detailed in the schedule below, hereby apply for the transfer of the current petroleum licence and I hereby declare that the undermentioned Schedule contains a full and true statement of the particulars set forth. In the event of a licence being transferred, I agree to abide by the conditions laid down by Aberdeenshire Council, and not to alter in any way the Approved Arrangements of the premises without the prior written approval of the licensing authority, nor use the said premises for any other purposes than those prevailing at the time the licence is transferred.

Dated this:		day of	20
Signed:		Position:	

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SCHEDULE			
	Transferor to complete as appropriate		
State whether ‘Sole Applicant’, Limited Company’ or Partnership			
If a Sole Applicant state first name, surname and address. if a Limited Company, state the name of the company, the address of the registered office and the full name of the Company Secretary. If a Partnership state the full name of each partner and their respective addresses. If necessary, use, sign and attach (to this form) a separate sheet.			
	Post Code:		Tel No:
	E-mail:		

Continue on a separate sheet if the licence is to be in more than two joint names.

Ownership of the site comprising the ‘petrol filling station’.

If the applicant is not the owner of the site (ie a tenant), enter below the name and address of the owner or owners, as the case may be:

Details	Applicant (Transferee) to complete if applicable		
Name (of owner):			
Address:			
Post Code:		Tel No:	
E-mail:			

Fee of £	Contact Consumer Protection on 01467 628323 for current fee.	(Cheques should be made payable to Aberdeenshire Council)
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Notes

1. The applicant(s), if an individual person or partnership, must be over 18 years of age.
2. Under the provisions the Pollution Prevention and Control (Amendment) Regulations 2006 for a permit to operate Stage 1b and Stage 2 vapour emission controls, the transferor and transferee should notify the Scottish Environment Protection Agency of the proposed change of site operator.
3. Further information or advice on completing this form is available from a Petroleum Inspector at Aberdeenshire Council, Consumer Protection, Gordon House, Blackhall Road, Inverurie.
4. This application, together with the appropriate fee, should be forwarded to Aberdeenshire Council, Consumer Protection, Gordon House, Blackhall Road, Inverurie, AB51 3WA