

**SUMMARY OF TABLE OF CHARGES as of 1 April 2025**

	Net	VAT	Total Charge
Letter of Comfort (Building Standards) in relation to Unauthorised Building works. Only issued at the Council's discretion.		NO VAT	<b>£200.00</b> up to 2 visits (with previous Building Warrant approval) <b>£350.00</b> up to 2 visits (no previous Building Warrant approval) <b>£100.00</b> additional visits
Paper Copies of any documents relating to a Planning Application or Building Warrant including plans	£15.00 £10.00 £8.33	£3.00 £2.00 £1.67 NO VAT NO VAT	<b>£18.00</b> for A0; <b>£12.00</b> for A1; <b>£10.00</b> for A2; <b>£0.50</b> for A3; and <b>£0.25</b> for A4
Property Enquiry Certificates	61.67 70.00	12.33 14.00	<b>£74</b> Basic Search. <b>£84</b> Enhanced – current & historic planning application info for 5 years immediately prior to date of request.
Research and Information	£60.00	NO VAT	<b>£60.00</b> per hour plus any charges relating to items above. No additional charge for retrieval of files off site.
Retrieval of Files from Off-Site Storage	£19.00	NO VAT	£19.00 for retrieval and return of files for enquiries.