

REPORTING CHANGE(S) IN YOUR CIRCUMSTANCES

Report changes online, (24/7, 365 days a year) at www.aberdeenshire.gov.uk/council-tax/

Examples of the types of change(s) which require to be reported are as follows:

- If you and/or any member of your household change address, e.g. if you buy/sell a property, start/end a tenancy, or move into or out of a property. Also if someone moves into your property – even for a short period of time.
- If a young person in your household becomes 18 years of age.
- If your surname has changed, e.g. due to marriage, divorce etc.

REDUCTIONS

APPLYING FOR COUNCIL TAX DISCOUNTS AND EXEMPTIONS: For more information on Council Tax discounts and exemptions, and how to apply visit: www.aberdeenshire.gov.uk/council-tax/exemption-or-discount/

APPLYING FOR COUNCIL TAX REDUCTION (CTR) (formerly Council Tax Benefit): For more information on CTR and how to apply online, visit: www.aberdeenshire.gov.uk/benefits-and-grants/welfare-reform/council-tax-reduction/

PAYING YOUR BILL

To set up a Direct Debit and/or find information on other available methods of payment, visit:

www.aberdeenshire.gov.uk/council-tax/payments/ways-to-pay

To avoid recovery action being taken, payment must be made on or before the due date(s) on the front of this bill. If you have difficulty paying this bill, or if you fall behind with your payments, please contact a member of the Income Recovery Team immediately on 01467 533444.

APPEALS

Valuation Appeals

The Grampian Assessor decides the Valuation Bands of all Domestic Dwellings. If you have any query on the band of your property you should contact the Assessors Department on 01224 664360 or visit their website

www.grampian-vjb.gov.uk

Liability Appeals

If you disagree with the amount you are being asked to pay, or you do not think you are responsible for paying this bill, please contact a member of the Council Tax Team.

DATA PROTECTION

Information provided by you for the purposes of Council Tax will be used by Aberdeenshire Council for the billing and collection of local taxes and the recovery of all unpaid debts due to the Council. Information may also be shared with those organisations with a legal right of access, e.g. HMRC and as the Council has a statutory duty to protect the public funds it administers the Council may also use the information you have provided for the prevention and detection of fraud.

WATER & WASTEWATER CHARGES

Scottish Water are responsible for setting these charges and a leaflet explaining the level of charges for 2018/19 can be found at www.scottishwater.co.uk/unmeteredcharges Further information on Water & Wastewater charges can be obtained by contacting Scottish Water on 0800 0778 778 or by email on help@scottishwater.co.uk. Alternatively, visit their website at www.scottishwater.co.uk/charges

BUDGET INFORMATION

Details of the Council's budget, including how much is raised in Council Tax and how it is spent can be found online at www.aberdeenshire.gov.uk/council-and-democracy/our-budget/

CONTACT US

By telephone: 03456 08 12 01

By Email: council.tax@aberdeenshire.gov.uk

In Writing: Aberdeenshire Council, PO Box 18533, Inverurie, AB51 5WX