



From mountain to sea

PARTICIPATION REQUEST

Before completing this request you are encouraged to discuss the request informally with an area manager at Aberdeenshire Council. Contact details for area managers are available by calling 01224 001846, emailing feedback.team@aberdeenshire.gov.uk or on the Aberdeenshire Council website:

<https://www.aberdeenshire.gov.uk/contact-us/area-offices/>

Guidance for how to complete the form is available in the document 'Participation Requests – Guidance for Local Community Bodies', which is available from area managers or by contacting us via the phone number or email address above. If you need support developing your request or completing this form there are local organisations which provide support to community groups. Contact details are provided on page 15 of the guidance document referred to above.

1. Details of community participation body:

Name of community body:

Contact name:

Contact address:.

Contact telephone number:

Contact email:

Website (if available):

2. What type of community participation body are you? (see page four of the guidance referred to above)

a) A community controlled body

b) A community council

c) A body designated by Scottish Ministers as a community participation body

d) A group without a written constitution

Please ensure that you include a copy of your written constitution or governance documentation if available.

If you are a group without a written constitution please could you briefly describe your aims as a group and your role in your community:

3. Please provide details of any other public service authority which you would like to participate in the outcome improvement process: *(public service authority types are listed at the end of the form)*

4. Please provide details of the outcome you want to improve: *(see page six of the guidance referred to above)*

5. Please provide the reasons why you should participate in an outcome improvement process: *(see page seven of the guidance referred to above)*

6. Please provide details of the knowledge, expertise and experience you have in relation to the outcome: *(see page seven of the guidance referred to above)*

7. Please explain how the outcome will be improved because of your involvement : *(see page seven of the guidance)*

8. Please describe the support you have for the participation request within the community: (*see page eight of the guidance referred to above*)

9. Please feel free to add any other additional information you think would be helpful. This could include copies of documents or other material:

Please return your form by email to:
feedback.team@aberdeenshire.gov.uk

Please include 'Participation Request' in the subject line

Or by post to:
Feedback Team, Woodhill House, Westburn Road, Aberdeen, AB16 5GB

Public Service Authorities as defined by the Community Empowerment (Scotland) act 2015

- A local authority
- A health board
- The board of management of a college of further education
- Highlands and Islands Enterprise
- A national park authority
- Police Scotland
- The Scottish Environmental Protection Agency
- Scottish Enterprise
- The Scottish Fire and Rescue Service
- Scottish Natural Heritage
- A regional transport partnership

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