

7. Use of Crane or Mechanical Working Platform on Carriageway (Form)

This form should be lodged with Infrastructure Services not less than 7 days prior to the proposed commencement date for planned works and as soon as possible for emergency/urgent works.



Infrastructure Services

Roads Use Only	Permit No Date of Receipt
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ROADS (SCOTLAND) ACT 1984

APPLICATION FOR PERMISSION FOR USE OF A MOBILE CRANE OR MECHANICAL WORKING PLATFORM ON A CARRIAGEWAY

To the Roads Authority for Aberdeenshire Council:

I/we*

on behalf of

Apply for permission for the siting and use of a crane/platform at :

Road **

Location***

Include Address

Postcode or Grid Ref

* Insert here full name(s) and address(es) of applicants

** Insert name of road here and the nearest street address with postcode

*** Indicated by.....symbol on the attached plan(s) marked with the number(s)**Please include plan(s)**

Description of Works

Or Abstract of Site Safety Plan

Starting date **Finishing date**

Starting time **Finishing time**

The applicant should signify that Public Utility Services have been located via SRWR

Yes No

SRWR Ref (if applicable)

Traffic Management

Contractor's Name

Profession

Address

Tel: During Working Hours

Tel: Outwith Working Hours

Fax:

Email Address

Signature of Applicant **Date**

Crane/Mobile Working Platform for up to 1 week Permit Fee: £95.00

Return completed forms with the appropriate fee to Aberdeenshire Council, Infrastructure Services at the appropriate under noted address:

Banff and Buchan and Buchan

St.Leonards,
Sandyhill Road, Banff,
Aberdeenshire, AB45 1SD

Formartine and Garioch

Gordon House,
Blackhall Road, Inverurie,
Aberdeenshire AB51 3WA

Kincardine and Mearns and Marr

Carlton House,
Arduthie Road, Stonehaven,
Aberdeenshire, AB39 2QP

FAIR PROCESSING NOTICE

WHO MAY PROCESS YOUR PERSONAL DATA?

The information which you provide on the attached form will be processed by Aberdeenshire Council, which is a Data Controller of this information for the purposes of the Data Protection Act 1998.

WHAT PERSONAL DATA WILL BE COLLECTED?

The information which you provide on the attached form. This includes:

- Personal contact details

FOR WHAT PURPOSES WILL YOUR PERSONAL DATA BE USED?

The information which you provide on the attached form will be used by Aberdeenshire Council for the following purposes:

- Administration and issue of permit
- Maintenance of Scottish Road Works Register

WILL ABERDEENSHIRE COUNCIL DISCLOSE YOUR PERSONAL DATA TO ANYONE ELSE?

Yes. The Council has a statutory duty to place a copy of any permissions granted on the Scottish Road Works Register, which can be accessed by other parties undertaking works on the road.

IF YOU HAVE ANY QUERIES REGARDING COMPLETION OF THIS FORM, OR REQUIRE FURTHER ASSISTANCE, PLEASE CONTACT:

Aberdeenshire Council, Infrastructure Services: Tel: (see contact list)

CONSENT

I confirm that I have read and understood the fair processing notice

Name

Date

Signature