

Form STL/2

**Aberdeenshire Council  
Civic Government (Scotland) Act 1982  
(Licensing of Short-Term Lets) Order 2022  
Paragraph 2 of Schedule 1  
Site Notice – Short-Term Let Licence**

NOTICE IS HEREBY GIVEN that application has been made on **Date** :

To the Head of Planning & Economy (Environmental Health)  
of ABERDEENSHIRE COUNCIL for a Short-Term Let Licence  
in respect of premises at:- **(insert address) –**

By: Name: \*

Address: \*

Day-to-Day Manager: \*

Address: \*

Any objections or representations in relation to the application may be made to ABERDEENSHIRE COUNCIL per the HEAD OF PLANNING & ECONOMY at the address below, generally within **21 days** of the above-mentioned date. Objections or representations should be made in accordance with the following provisions, namely:-

(1) Any objection or representation relating to an application for the grant or renewal of a licence shall be entertained by the licensing authority if, but only if, the objection or representation:-

- (a) Is in writing;
- (b) Specifies the grounds of objection or, as the case may be, the nature of the representation;
- (c) Specifies the name and address of the person making it;
- (d) Is signed by him on his behalf;
- (e) Was made to them within **21 days** of whichever is the later, or as the case may be, the latest of the following dates:-
  - (i) Where public notice of the application was given in a newspaper, the date when it was first given;
  - (ii) Where ABERDEENSHIRE COUNCIL have required the applicant to display the Notice again from a specified date, that date;
  - (iii) In any other case, the date when the application was made to them.

(2) Notwithstanding (1)(e) above, it shall be competent for a licensing authority to entertain an objection or representation received by them before they take a final decision upon the application to which it relates if they are satisfied that there is sufficient reason why it was not made to them in the time required.

(3) An objection or representation shall be made for the purposes of (1) above if it is delivered by hand within the time there specified to the licensing authority or posted (by registered or recorded delivery post) so that in the normal course of post it might be expected to be delivered to them within that time.

**Objections or representations should be made to:-**

**Head of Planning & Economy (Environmental Health)  
Aberdeenshire Council  
Gordon House  
Blackhall Road  
Inverurie  
AB51 3WA**