



ROADS (SCOTLAND) ACT 1984

APPLICATION FOR PERMISSION TO FORM A VEHICULAR ACCESS

To the Roads Authority for Aberdeenshire Council

Name			
Address			
Postcode		Tel No.	
Email Address			
PO Number (if applicable)			

Apply for permission under Section 56 of the Roads (Scotland) Act 1984 to construct a vehicular access off the Public Road at:

Address	
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(Please enter address for the proposed vehicular access and return enclosed location plan with the preferred access point clearly identified – for downloaded forms no location plan will be available, please provide a sketch)

of which I am the *owner/tenant.

***Delete as applicable**

Invoice Address – if different to applicant address	
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NOTES FOR GUIDANCE OF APPLICANT

An invoice will be raised for the amount of £138 due. This fee is non-refundable and covers the cost of initial inspection and assessment of the application.

Return completed forms to Aberdeenshire Council, Environmental & Infrastructure Services at the appropriate Roads Area e-mail address – ref list/map.

Banff & Buchan: banffandbuchan.roads@aberdeenshire.gov.uk

Buchan: buchan.roads@aberdeenshire.gov.uk

Formartine formartine.roads@aberdeenshire.gov.uk

Garioch garioch.roads@aberdeenshire.gov.uk

Kincardine & Mearns kincardineandmearns.roads@aberdeenshire.gov.uk

Marr marr.roads@aberdeenshire.gov.uk



FAIR PROCESSING NOTICE

WHO MAY PROCESS YOUR PERSONAL DATA?

The information which you provide on the attached form will be processed by Aberdeenshire Council, which is a Data Controller of this information for the purposes of the Data Protection Act 1998.

WHAT PERSONAL DATA WILL BE COLLECTED?

The information which you provide on the attached form. This includes:

- Personal contact details

FOR WHAT PURPOSES WILL YOUR PERSONAL DATA BE USED?

The information which you provide on the attached form will be used by Aberdeenshire Council for the following purposes:

- Administration and issue of permit
- Maintenance of Scottish Road Works Register

WILL ABERDEENSHIRE COUNCIL DISCLOSE YOUR PERSONAL DATA TO ANYONE ELSE?

Yes. The Council has a statutory duty to place a copy of any permissions granted on the Scottish Road Works Register, which can be accessed by other parties undertaking works on the road.

CONSENT

I confirm that I have read and understood the Fair Processing Notice

Name	Date	Signature