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|---|--|------------------|--------------------|
| Election of a member to serve in Parliament for the | Aberdeenshire North and Moray East; Gordon and Buchan; or West Aberdeenshire and Kincardine constituency | Date of election | <b>4 July 2024</b> |
|---|--|------------------|--------------------|

|    | Description   | Documents to be returned | Comments   |
|----|---|--------------------------|--|
| 1  | Letter to Prospective Candidates  |                          |  |
| 2  | Election Timetable  |                          |  |
| 3  | Guidance for Candidates and Election Agents                             |                          |  |
| 4  | Nomination Forms, including: -  |                          |  |
|    | Candidate checklist   | ☐                        |  |
|    | Nomination paper  | ✓                        | <b>Must be hand delivered</b>                    |
|    | Home address form   | ✓                        | <b>Must be hand delivered</b>                    |
|    | Consent to nomination   | ✓                        | <b>Must be hand delivered</b>                    |
|    | Certificate of authorisation  | ✓                        | Party candidates only                            |
|    | Request for a party emblem  | ✓                        | Party candidates only                            |
|    | Notification of election agent  |                          | If appropriate                                   |
| 5  | Extracts of Secrecy Provisions  |                          |  |
| 6  | Requests for Register of Electors and Absent Voting Lists               | ✓                        | To be returned to Electoral Registration Officer |
| 7  | Arrangements in Force at the Poll                                       |                          |  |
| 8  | Guidelines on Unauthorised Signs  |                          |  |
| 9  | Guidance on Use of Council facilities                                   | ☐                        |  |
| 10 | Notifications of Appointment of Polling, Counting and PV Opening Agents | ✓                        |  |
| 11 | Previous Election Results   |                          |  |
| 12 | Notice of Withdrawal  |                          | If appropriate                                   |
| 13 | Declarations by Candidate and Election Agent as to Election Expenses    | ✓                        |  |
| 14 | Guidance for Tellers & Tellers' Dos and Don'ts                          |                          |  |
| 15 | Pre-Election Guidance for Council staff                                 |                          |  |