

# Aberdeenshire Council

## Integrated Impact Assessment

### Telephony Savings 25/26

Assessment ID	IIA-002708
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Approved By	Marice Mackay
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# 1. Overview

This document has been generated from information entered into the Integrated Impact Assessment system.

Overview of cross Council proposal of savings on Telephony provision

During screening 1 of 11 questions indicated that detailed assessments were required, the screening questions and their answers are listed in the next section. This led to 1 out of 5 detailed impact assessments being completed. The assessments required are:

- Equalities and Fairer Scotland Duty

In total there are 0 positive impacts as part of this activity. There are 0 negative impacts, all impacts have been mitigated.

A detailed action plan with 1 points has been provided.

This assessment has been approved by marice.mackay@aberdeenshire.gov.uk.

The remainder of this document sets out the details of all completed impact assessments.

## 2. Screening

Could your activity / proposal / policy cause an impact in one (or more) of the identified town centres?	No
Would this activity / proposal / policy have consequences for the health and wellbeing of the population in the affected communities?	No
Does the activity / proposal / policy have the potential to affect greenhouse gas emissions (CO2e) in the Council or community and / or the procurement, use or disposal of physical resources?	No
Does the activity / proposal / policy have the potential to affect the resilience to extreme weather events and/or a changing climate of Aberdeenshire Council or community?	No
Does the activity / proposal / policy have the potential to affect the environment, wildlife or biodiversity?	No
Does the activity / proposal / policy have an impact on people and / or groups with protected characteristics?	No
Is this activity / proposal / policy of strategic importance for the council?	No
Does this activity / proposal / policy impact on inequality of outcome?	No
Does this activity / proposal / policy have an impact on children / young people's rights?	No
Does this activity / proposal / policy have an impact on children / young people's wellbeing?	No
Does the activity / proposal / policy relate to budget proposals?	Yes

## 3. Impact Assessments

Children's Rights and Wellbeing	Not Required
Climate Change and Sustainability	Not Required
Equalities and Fairer Scotland Duty	All Negative Impacts Can Be Mitigated
Health Inequalities	Not Required
Town Centre's First	Not Required

## 4. Equalities and Fairer Scotland Duty Impact Assessment

### 4.1. Protected Groups

Indicator	Positive	Neutral	Negative	Unknown
Age (Younger)		Yes		
Age (Older)		Yes		
Disability		Yes		
Race		Yes		
Religion or Belief		Yes		
Sex		Yes		
Pregnancy and Maternity		Yes		
Sexual Orientation		Yes		
Gender Reassignment		Yes		
Marriage or Civil Partnership		Yes		

### 4.2. Socio-economic Groups

Indicator	Positive	Neutral	Negative	Unknown
Low income		Yes		
Low wealth		Yes		
Material deprivation		Yes		
Area deprivation		Yes		
Socioeconomic background		Yes		

### 4.3. Evidence

Type	Source	It says?	It Means?
Internal Data	Cherwell Service Management Tool	This data is a collection of all telephony provision in the Council and it shows details of employees with Teams telephony, mobile phones. Also buildings with broadband routers and landline telephony. The costs centres for each telephony element is also recorded	This shows the provision of telephony across the council and allows services to look and make decisions based off of it i.e. where an employee has an external Teams number and a mobile phone they can make a decision of that is appropriate or if one can be cancelled

### 4.4. Engagement with affected groups

All HoS or Service managers have been provided with the telephony data for their own service and allowed to make decisions on that provision based off of that data

## **4.5. Ensuring engagement with protected groups**

Does not affect protected characteristics

## **4.6. Evidence of engagement**

Services have reviewed the information and made decisions if an employee or building is to retain those telephony elements or if that service deems it no longer required. IT have then actioned the removal of specific lines where directed

## **4.7. Overall Outcome**

All Negative Impacts Can Be Mitigated.

The Council provides a range of telephony services - Teams telephony, mobile telephony and fixed landline telephony. These services are available to the Council and will continue to be. This exercise is to work with the services to ensure that they have what they need for service operation and to ensure that there is no excessive provision.

## **4.8. Improving Relations**

Ongoing discussion and review of telephony provision can be actioned. IT can produce this information annually or on an ad-hoc basis if so required.

## **4.9. Opportunities of Equality**

Services are given the ability to see what provision of telephony they have, previously that information was not readily available for them to review and decide on the needs of their service

## 5. Action Plan

Planned Action	Details
Continue engagement with services around savings	<p><b>Lead Officer</b> Ray Wilson</p> <p><b>Repeating Activity</b> Yes</p> <p><b>Frequency</b> Annually</p> <p><b>Duration</b> 1-2 months</p> <p><b>Expected Outcome</b> Continual oversight on the provision of telephony in Aberdeenshire ensuring that it is both appropriate and cost effective.</p> <p><b>Resource Implications</b> Minimal resource from IT as reports are created and easy to produce on an annual basis</p>