

Trading Standards Service

Fees 2024-25

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All calibration, adjustment and verification fees are now subject to VAT other than those relating to verification work carried out under the Measuring Instruments (EEC Requirements) Regulations 1988.

Officers should ensure that quotations given to customers and information provided to clerical staff for invoicing purposes make the VAT position clear.

SCHEDULE 1 (see notes 1)

Weights and Measures Act 1985
Annual Review of fees charged under sections
11(5), 74(2), 74(4), 76 and 77
for the year 2024-25

	Service Provided	Fee
1.	<p><u>General.</u> A charge is made per officer hour spent at the place of submission of the equipment for the purposes of examination, adjustment, testing or retesting of the equipment. It should be noted that the time taken should be quoted on the account and should not include any time spent on research.</p> <p>The charge is £112.80 per hour for a Trading Standards Officer.</p> <p>Plus an additional £72.13 per hour for a Technical Assistant if required.</p>	<p>£112.80/hr</p> <p>£72.13/hr</p>
2.	<p><u>Out of Hours Work</u> Where work is required to be carried out at weekends, public holidays or outside the hours 07:30 to 18:30 there will be a supplement of 50% of the standard hourly rate.</p>	
3.	<p><u>Equipment Provided</u> Where by prior arrangement facilities in the form of manpower and/or relevant testing equipment are provided by the party submitting the item(s) a discount of up to 40% of the fee can be made. This discount is at the discretion of the Trading Standards Manager and will include situations where the party submitting the items provide a weighbridge testing truck.</p>	
4.	<p><u>Calibration Certificate</u> In all cases where a calibration certificate is required an additional fee of £46.44 will be charged.</p>	<p>£46.44</p>
5.	<p><u>Weights and Measures 1985 Public Weighbridge Operator Certificate</u> First public weighbridge operator – examination and certification of operator Second and subsequent weighbridge operator – examination and certification of operator at same premises on the same occasion</p>	<p>£101.04 (See note 2)</p> <p>£56.77</p>
6.	<p><u>Cancellation</u> In all cases where a test is cancelled when an officer is on site a charge shall be levied based on officer time for travel and on site at the standard hourly rate.</p>	
7.	<p><u>Hire of Equipment</u></p> <p>Hire of Weights Trade tolerance:</p> <p>a) Charge for hire of any quantity of weights for up to 48 hours b) Charge per 1000kg or part thereof for each additional day</p>	<p>£101.52</p> <p>£39.12</p>

Service Provided	Fee
Higher Accuracy Weights–Test Weights and Working Stds(M1):	
a) Charge for hire of any quantity for up to 48 hours	
b) Charge per 1000kg or part thereof for each additional day	£166.81
Where calibration certification is required charge for certificate	£39.12
	£46.44
Hire of other equipment charges to be determined by the Trading Standards Team Manager.	

SCHEDULE2 (STATUTORY CHARGES) (see notes 3)

**Health And Safety
The Health and Safety and Nuclear (Fees) Regulations 2021**

FEE PAYABLE IN RESPECT OF APPLICATIONS FOR THE GRANTING OF STORAGE CERTIFICATES AND PETROL LICENCES UNDER THE PETROLEUM (CONSOLIDATION) REGULATIONS 2014

<i>1</i>	<i>2</i>	<i>3</i>
<i>Provision of the Petroleum (Consolidation) Regulations 2014 under which a fee is payable</i>	<i>Purpose of application</i>	<i>Fee</i>
Regulation 6	Storage certificate, where premises to be used to store petrol of a quantity—	
	not exceeding 2,500 litres	£48 for each year of certificate
	exceeding 2,500 litres but not exceeding 50,000 litres	£65 for each year of certificate
	exceeding 50,000 litres	£137 for each year of certificate
Regulation 14	Licence to keep petrol of a quantity—	£48 for each year of certificate
	not exceeding 2,500 litres	
	exceeding 2,500 litres but not exceeding 50,000 litres	£65 for each year of certificate
	exceeding 50,000 litres	£137 for each year of certificate

EXPLOSIVES STORAGE (Explosive Regulations 2014)

<i>1</i>	<i>2</i>	<i>3</i>
<i>Provision of the Explosives Regulations 2014 under which application made</i>	<i>Purpose of application</i>	<i>Fee</i>
Regulation 13	Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is required:	
	(a) one year's duration	£202
	(b) two years' duration	£266
	(c) three years' duration	£333
	(d) four years' duration	£409
	(e) five years' duration	£463
	Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, no minimum separation distance or a 0 metres separation distance is prescribed:	
	(a) one year's duration	£119
	(b) two years' duration	£154
	(c) three years' duration	£190
	(d) four years' duration	£226
	(e) five years' duration	£260
	Renewal of licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed:	
	(a) one year's duration	£94
	(b) two years' duration	£161
(c) three years' duration	£226	
(d) four years' duration	£291	
(e) five years' duration	£357	

<i>1</i>	<i>2</i>	<i>3</i>
<i>Provision of the Explosives Regulations 2014 under which application made</i>	<i>Purpose of application</i>	<i>Fee</i>
	Renewal of licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, no minimum separation distance or a 0 metres minimum separation distance is prescribed:	
	(a) one year's duration	£59
	(b) two years' duration	£94
	(c) three years' duration	£132
	(d) four years' duration	£166
	(e) five years' duration	£202
Regulation 16	Varying a licence:	
	(a) varying name of licensee or address of site	£40
	(b) any other kind of variation	The reasonable cost to the licensing authority of having the work carried out
Regulation 17	Transfer of licence	£40
	Replacement of licence	£40

Notes

1. **Schedule 1**
Weights and Measures Fees, Aberdeenshire Council Trading Standards charge fees for work carried out under Sections 11(5), 74(2), 74(4), 76 and 77 of the Weights and Measures Act 1985. The fees are not statutory charges and the fees have been increased for the period 2024-25 by the UK estimated Retail Price Index
2. **Introduction of a cost recovery charge for the provision of testing and certification for operators of Public Weighbridges, in accordance with Weights and Measures Act 1985. The charge is VAT exempt**
3. **Schedule 2**
The fees applicable to Explosives and Petroleum are set by statute under the The Health and Safety and Nuclear (Fees) Regulations 2021